



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, NASA Occupational Health Self-Assessment	3. Operator: QA00	4. DR Number Page Date Rev. 6-SA06
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SUBMITTAL REQUIREMENTS

5. Type: 2	6. Frequency of Submission: AN
7. Distribution: RA20 (1 Copy) QA00 (1 Copy)	
9. As of Date: COB September 20	8. Initial Submission: April 1, 2000

10. Remarks:
As requested by NASA Headquarters through the SSC NASA Safety Office.
Submission of one (1) copy each to QA00 Safety Officer and one (1) copy to RA20 Chief of Institutional Services,
Services. DRD will not be considered complete without the following:
1) SSC Official File Number and copy ready to be filed in SSC Official Safety and Mission Assurance Files.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Report, NASA Occupational Health Self-Assessment		12. Standard DRD Number Rev. Page Date	
13. Use: To provide NASA HQ with information needed to prepare the Occupational Health Self Assessment Report. Official File Number 1470.4		14. Interrelationship: Annex 8	15. Reference: NPD 1810.2 NPD 1800.2

16. Preparation Information:

16.1 SCOPE:
Complete NASA Headquarters questionnaire on SSC's Occupational Health Program.
This Data Requirement Description (DRD) establishes the requirement for documenting SSC's compliance with
health related OSHA and local requirements.

16.2 APPLICABLE DOCUMENT: None.

16.3 CONTENTS: The self-assessment results shall be entered into a predetermined questionnaire from
NASA HQ's Occupational Health Program.

16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper and on 3.5" disk, or otherwise specified by
NASA.

16.5 MAINTENANCE: N/A

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: The cost to prepare this DR shall include costs
from Medical (Annex 8).



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, Facility Safety and Environmental Health Inspection	3. Operator: QA00	4. DR Number Page Date Rev. 6-SA10
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SUBMITTAL REQUIREMENTS

5. Type: 1	6. Frequency of Submission: AN
7. Distribution: QA00 (1 copy) RA00 (1 copy)	8. Initial Submission:
9. As of Date: NLT Sept 30	October 1, 2000 (to include FY00 inspections)

10. Remarks:

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Report, Facility Safety and Environmental Health Inspection	12. Standard DRD Number Rev. Page Date	
13. Use: Safety and Environmental Health facility inspection data to be used to identify hazards in SSC facilities for disposition by SSC facilities management.	14. Interrelationship:	15. Reference: SPG 8715.1 NPD 8710.2B

16. Preparation Information:

16.1 SCOPE: This Data Requirement Description (DRD) establishes the requirement to submit a report on facility safety and environmental health at SSC.

16.2 APPLICABLE DOCUMENT: None

16.3 CONTENTS: Report facility safety and health hazards identified, mitigated and those remaining open. The data shall be collected from September of the previous fiscal year through August of the current fiscal year with data analysis/reduction and report generation in September of the current fiscal year.

16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper and on 3.5" disk, or as otherwise specified by NASA.

16.5 MAINTENANCE: None

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title:

Report, Confined Space Inventory

3. Operator:

QA00

4. DR Number Page Date Rev.

6-SA11

SUBMITTAL REQUIREMENTS

5. Type:
3

6. Frequency of Submission:
AN

7. Distribution:

1 Copy

8. Initial Submission:

9. As of Date:

November 1, 1999

10. Remarks:

After permit-required confined spaces are identified or re-classified at SSC, inventory must be updated for accuracy. This DR provides a status to NASA S&MA of these updates.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, Confined Space Inventory

12. Standard DRD Number Rev. Page Date

13. Use:

To maintain a current inventory of permit-required confined spaces at SSC.

14. Interrelationship:

6-SA04

15. Reference:

SPG 8715.1

29 CFR 1910.146

16. Preparation Information:

16.1 SCOPE: This Data Requirement Description (DRD) establishes the requirement for submittal of an annual report which includes an inventory of all permit-required confined spaces at SSC.

16.2 APPLICABLE DOCUMENT: None.

16.3 CONTENTS: A request form letter to all SSC organizations responsible for permit-required confined spaces should be submitted annually for updates. The submittal shall include an annual inventory by SSC organizations of all SSC permit-required confined spaces.

16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper. The SSC confined space Inventory shall also be updated, updated, as needed, in a database on the SSC Server (S&MA Web Page).

16.5 MAINTENANCE: The inventory shall be maintained in a current condition by incorporation of updates provided by SSC organizations responsible for certain SSC facilities (permit-required confined spaces).

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, Radiation Source Inventory and Audit Activities	3. Operator: QA00	4. DR Number Page Date Rev. 6-SA12 1 of 1
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SUBMITTAL REQUIREMENTS

5. Type:
3

6. Frequency of Submission:
AN

7. Distribution:
RA00 (1 copy)
QA00 (1 copy)

8. Initial Submission:

9. As of Date:

March 10, 2000

February 28

10. Remarks:

Copies of all "Pre-Operational Surveys/Audits" shall be available for review by the NASA Radiation Safety Coordinator at all times.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Report, Radiation Source Inventory and Audits Activities	12. Standard DRD Number Rev. Page Date
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13. Use:
To maintain a current inventory of ionizing radiation Sources at SSC and provide local records of SSC radiation radiation safety performance.

14. Interrelationship:
Non-ionizing radiation
Regulations for Control
Of Radiation in
Mississippi State
Department Of Health

15. Reference:
SSC's Environmental
Resource Document

29 CFR 1910.97

SPG 8715.1

16. Preparation Information:

16.1 SCOPE: This Data Requirement establishes the requirement for submittal of an annual report which omplishments. includes an inventory of all ionizing radiation sources at SSC; and a summary of audit activities throughout the previous reporting period.

16.2 APPLICABLE DOCUMENT: None.

16.3 CONTENTS: A request form letter to all radiation source users should be submitted annually for updates. The final submittal to the Environmental Office shall include an updated inventory of all SSC radiation sources and copies of Environmental Health audits performed, if any, for those sources during the previous calendar year.

16.4 FORMAT: Annual Reports will be submitted on 8 1/2" x 11" paper and on 3.5" disk. The SSC Radiation Source Inventory shall be updated, as needed, in a database on the SSC Server (S&MA Web Page).

16.5 MAINTENANCE: The inventory shall be maintained in a current condition by incorporation of updates provided by radiation source users. The audit activities portion of the report shall include copies of all audit reports (e.g., Pre-Operational Survey, State Audit Reports) conducted throughout the course of the year. These audit activities shall be maintained as completed and compiled for this annual submission to reflect all calendar year audits.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number

Issue

2. Title: Report, Mishap Notification, Investigation, and
Corrective Action (NF 1627)

3. Operator:

QA00

4. DR Number Page Date Rev.

6-SA13 1 of 2

SUBMITTAL REQUIREMENTS

5. Type:

3

6. Frequency of Submission:

AR

7. Distribution:

QA00 (1 Copy)

*RA00 (1 Copy)

DA00 (1 Copy)

8. Initial Submission:

9. As of Date:

N/A

CD - Within 24 hours of Mishap - any category in Block 13 and 16.3.

10. Remarks:

Use NASA Mishap Report NF 1627

*One copy to the NASA Property Officer if equipment is involved. (RA20)

One copy to Contracting Officer

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, Mishap Notification, Investigation, and Corrective Action

12. Standard DRD Number Rev. Page Date

13. Use:

To report contractor mishaps (Type A, B, C) incidents,
close calls and mission failures to prevent recurrence and
to manage potential liabilities

14. Interrelationship:

Accident Reporting Trend
Trend Analysis &
Corrective Action

15. Reference:

NPD 8621.1G
NHB 1700.1 (V1-B)
NPD 8710.2B
SPG 8715.1
NPD 8700.1

16. Preparation Information:

16.1 SCOPE: This form (NF 1627) and reporting requirement replaces all previous reporting forms, dates and establishes data requirements.

16.2 APPLICABLE DOCUMENTS: NASA Form 1627, NPD 8621.1G, NASA "Mishap Reporting and Investigating Policy."

16.3 CONTENTS: NF 1627 is a 3-part form requiring initial submission of first part within 24 hours of a mishap (Type A, B, C), incidents and close calls with the potential of being mishaps which are type A or B bodily injury and/or and/or property damage, or type C property damage. Part two is due within 10 working days after initial report whether or not corrective action can be resolved. Should the contractor choose to convene a formal investigation requiring more than 10 working days to perform its investigation, the contractor will immediately notify the NASA Safety Office and request an extension of the ten-day requirement..

16.4 MAINTENANCE: Forms for mishaps will be retained for 10 years.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR) Continuation Sheet

Data Procurement Document

1. Number

Issue

2. Title: Report, Mishap Notification, Investigation, and
Corrective Action Report (NF 1627)

3. Operator:
QA00

4. DR Number Page Date Rev.
6-SA13 2 of 2

DATA REQUIREMENT DESCRIPTION - CONTINUATION

11. Standard DRD Title:

Report, Mishap Notification, Investigation, and Corrective Action Report

12. Standard DRD Number Rev. Page Date

16. Preparation Information:

16.5 FORMAT: Report will be submitted on (Form 1627) NASA Mishap Report (latest revision). All attachments will be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document
1. Number Issue

2. Title:

Input, Incident Reporting Information System (IRIS)

3. Operator:

QA00

4. DR Number Page Date Rev.

6-SA14

SUBMITTAL REQUIREMENTS

5. Type:

1

6. Frequency of Submission:

AR

7. Distribution:

1 Copy
QA00 (1 copy)

8. Initial Submission:

9. As of Date:

AR

AR

10. Remarks:

DRD will not be considered complete until statistics are inputted into the NASA Incident Reporting Information System (IRIS).

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Input, Incident Reporting Information System (IRIS)

12. Standard DRD Number Rev. Page Date

13. Use:

To provide the Government with a summary of contractor mishap statistics.

14. Interrelationship:

DR 6-SA13

15. Reference:

NPG 8715.2 (Draft)
NPD 8710.2B
SPG 8715.1
NPD 8621.1G

16. Preparation Information:

16.1 SCOPE: This Data Requirement Description (DRD) establishes the requirements for collecting and reporting mishap statistics, utilizing the computer-based NASA Incident Reporting Information System (IRIS).

16.2 APPLICABLE DOCUMENT: None.

16.3 CONTENTS: The data shall include statistical data, such as frequency (or incidence) rates, severity rates, number of hours worked, number of employees, number of mishaps, number of days lost from work, dollar totals for government property losses incurred by the contractor. Other data (such as statistical analyses) may be generated and presented as required to support further analyses (such as trends).

16.4 FORMAT: Format for input is provided by IRIS software (government provided).

16.5 MAINTENANCE: IRIS input shall be an integrated product across the contract (including Medical Clinic). IRIS automatically calculates year-end statistics from input.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, Accident/Incident Summary	3. Operator: QA00	4. DR Number Page Date Rev. 6-SA15
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SUBMITTAL REQUIREMENTS

5. Type: 3	6. Frequency of Submission: MO
7. Distribution: 2 Copies	8. Initial Submission: Five working days after end of month reporting.
9. As of Date: End of calendar month	

10. Remarks:
1 Copy (QA00)

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Report, Accident/Incident Summary	12. Standard DRD Number Rev. Page Date
13. Use: Monthly summary safety data to be used to evaluate contractor safety program performance.	14. Interrelationship: 15. Reference: NHB 1700.1 (V1-B) or latest revision NHB 1700.1 (V-2)

16. Preparation Information:

16.1 SCOPE: This report provides a monthly summary of the contractor safety program accomplishments.

16.2 APPLICABLE DOCUMENTS: SPG 8715.1, NHB 1700.1 (V1-B) (V-2) or latest revision.

16.3 CONTENTS: This Data Requirement Description (DRD) establishes the requirements for the preparation and submittal of a report which provides a statistical summary of fatalities, manhours worked, number of lost-time injuries or illnesses, lost-time frequency rate, number of mishaps and close calls, and average number of employees by month. All accidents, for example, including vehicle accidents, incidents, injuries, and fires, shall be reported in summary format.

16.4 FORMAT: NASA Temporary Form will be used.

16.5 MAINTENANCE: N/A

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title:	3. Operator:	4. DR Number Page Date Rev.
Plan, SSC Safety and Health Awareness	QA00	6-SA17 1 of 2

SUBMITTAL REQUIREMENTS

5. Type: 1	6. Frequency of Submission: AN
7. Distribution: QA00 (1 Copy) RA00 (1 Copy)	
8. Initial Submission:	
9. As of Date: COB Oct. 30	October 31, 1999

10. Remarks:

Submission of one (1) copy each to QA00 Safety Officer and RA00.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:	12. Standard DRD Number Rev. Page Date
Plan, SSC Safety and Health Awareness	
13. Use:	14. Interrelationship:
To describe a safety and health awareness plan for SSC.	
	15. Reference:
	SPG 8715.1 NPD 8710.2B NPD 1800.2 NPG 8715.2 (Draft)

16. Preparation Information:

16.1 SCOPE: This DRD establishes the requirement for an Annual SSC Safety and Health Awareness Plan.

16.2 APPLICABLE DOCUMENTS:

16.3 CONTENTS: Develop and provide for NASA review a written plan on how the contractor plans to implement to implement a SSC site-wide safety and health awareness program. Implement safety and health awareness activities and campaigns, detailed in the plan. This plan should be aimed at motivating SSC employees, including resident agencies and support contractors, to strive for a mishap-free and healthy work environment. Specific products include posters, announcements, newsletters, videos, and other awareness/motivation items. Products will be technically correct, grammatically correct, and free of spelling errors. Specific events include NASA Safety and Health Observance Day, SSC Safety and Health Council Meetings and Hurricane Season Preparedness.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR) Continuation Sheet

Data Procurement Document

1. Number Issue

2. Title:

Plan, SSC Safety and Health Awareness

3. Operator:

QA00

4. DR Number Page Date Rev.

6-SA17 2 of 2

DATA REQUIREMENT DESCRIPTION – CONTINUATION

11. Standard DRD Title:

Plan, SSC Safety and Health Awareness

12. Standard DRD Number Rev. Page Date

16. Preparation Information:

16.3 CONTENTS (Cont)

The SSC Safety and Health newsletter will be published quarterly with hardcopy distribution and S&MA Website information maintenance performed for each. SSC Safety and Health Council meeting (quarterly) information will be managed via electronic media (e.g., website maintenance, member notification). Slogan boards and signage poster boards will be changed out at the beginning of each month.

16.4 FORMAT: Report will be submitted on 8 ½" x 11" paper and a 3 ½" disk, or format as provided by NASA.

16.5 MAINTENANCE: N/A

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, SSC Safety & Environmental
Training and Certification

3. Operator:
QA00

4. DR Number Page Date Rev.
6-SA18 1 of 2

SUBMITTAL REQUIREMENTS

5. Type:
3

6. Frequency of Submission:
AN

7. Distribution:
RA00 (1 Copy)
QA00 (1 Copy)

8. Initial Submission:
June 30, 2000

9. As of Date:
COB June 30

10. Remarks:

Information is updated within 15 days of change. QA00 Safety to be notified of upcoming expirations 60 days prior to expiration that is not already planned for retraining. Submission of one (1) copy to QA00 NASA Safety and one (1) copy to NASA Environmental Office.

Course list includes the following: Forklift Safety; Mobile Crane Operator and Rigging Safety; Overhead crane And Hoist Safety (Bridge Crane, Jib, Monorail, Fixed Hoist); General Rigger Safety; Derrick Safety (Operator, Drum Watch, Rigger/Talker); Personnel Lift Safety (Lift-A-Loft, Aerial Manift, Bucket Truck); Personnel Hoist Safety (Spider Staging); Cryogenic Safety; High Pressure Systems Safety; Confined Space Safety; Electrical Safety-Related Work Practices; High Voltage Electrical Safety (Sub-Stations); Lockout/Tagout (Hazardous Energy Control); O2/LEL/Toxic Meter Operation; Personal Protective Equipment (Head, Foot/Leg, Eye/Face, Hand/Arm, Torso and Marine); New SSC Employee Safety Orientation; Asbestos Maintenance, Levels I & II Respiratory Users, Hearing Conservation, Hazard communication, Heat Stress Awareness, HAZWOPER/HAZMAT, ergonomics, and Versa Hood.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, SSC Safety & Environmental Training & Certification

12. Standard DRD Number Rev. Page Date

13. Use:

Provide a summary report to the government of persons trained in the categories listed in "Remarks" above.

14. Interrelationship:

15. Reference:

SPG 8715.1
29 CFR 1910
29 CFR 1960
29 CFR 1926

16. Preparation Information:

16.1 SCOPE: This Data Requirement Description (DRD) establishes the requirement for documenting and maintaining records of safety and environmental training performed annually for NASA, resident agencies and SSC Contractors.

16.2 APPLICABLE DOCUMENT: None.

16.3 CONTENTS: The records shall include, but not be limited to, the following:

- A. Date and location place the course was presented.
- B. Name and crew # of individuals attending course.
- C. Attendees' company affiliation.
- D. Course title and description.
- E. Type of course certification, as applicable.
- F. Course evaluation data.
- G. Agency code numbers, as applicable.

16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper, while information will be electronically maintained on the SSC Server and S&MA web site.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR) Continuation Sheet

Data Procurement Document

1. Number Issue

2. Title: Report, SSC Safety & Environmental

3. Operator:

4. DR Number Page Date Rev.

Training and Certification

QA00

6-SA18

2 of 2

DATA REQUIREMENT DESCRIPTION - CONTINUATION

11. Standard DRD Title:

12. Standard DRD Number Rev. Page Date

Report, SSC Safety & Environmental Training and Certification

16. Preparation Information:

16.5 MAINTENANCE: SSC Safety and Environmental Training and Certification information shall be maintained on the SSC Server. This database shall be available for NASA review upon request.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDRDS DRD: Database structure may be changed by the contractor upon approval of the C.O.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, Food Service Sanitation Inspection	3. Operator: QA00	4. DR Number Page Date Rev. 6-SA20
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SUBMITTAL REQUIREMENTS

5. Type: 3	6. Frequency of Submission: QU
7. Distribution: RA20 (1 copy) QA00 (1 copy)	
9. As of Date: Last calendar day of month	8. Initial Submission: November 1, 1999

10. Remarks:

Monthly inspections will be performed of food service facilities in Buildings 1100, 2201, 1002 and the Food Reports on Building 1002, Food Service Facility, to be sent to NAVOCEANO Safety with copies to RA20 and QA00.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Report, Food Service Sanitation Inspection	12. Standard DRD Number Rev. Page Date	
13. Use: To document status of food service sanitation in NASA facilities.	14. Interrelationship: Mississippi State Board of Health, Division 100, Part 10, Food Service Sanitation	15. Reference: NMI 1800.4

16. Preparation Information:

16.1 SCOPE: This Data Requirement Description (DRD) establishes the requirement for documenting and maintaining copies of Food Service Facilities sanitation inspection reports.

16.2 APPLICABLE DOCUMENT: None.

16.3 CONTENTS: The data shall include sanitation deficiencies, recommendations and related comments. Deficiencies corrected should be noted in the next quarterly report. Any deficiencies presenting imminent danger to life or health must be corrected or the Facility shall be closed immediately.

16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper.

16.5 MAINTENANCE: N/A

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, SSC Employee
Environmental Health Database and

3. Operator:
QA00

4. DR Number Page Date Rev.
6-SA22 1 of 1

SUBMITTAL REQUIREMENTS

5. Type:
3

6. Frequency of Submission:
QU

7. Distribution:
QA00 (1 copy)
RA00 (1 copy)

8. Initial Submission:
January 10, 2000

9. As of Date:
Sept 30

10. Remarks:

Submission of one (1) copy each to NASA QA00 Safety Officer and one (1) copy to NASA RA00 Environmental Officer. DRD will not be considered without the following: SSC Official File Number and copy ready to be Filed in SSC Official Safety and Mission Assurance Files.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, SSC Employee Environmental Health Database and

12. Standard DRD Number Rev. Page Date

13. Use:

Provide to the Government a summary of employee
Complaint numbers and response actions
Official File Number 1470.3

14. Interrelationship:

15. Reference:

29 CFR 1960

16. Preparation Information:

16.1 SCOPE: This Data Requirement Description (DRD) establishes the requirement for documenting And maintaining records of environmental health complaints and response reports.

16.2 APPLICABLE None

16.3 CONTENTS: The data shall include a summary of complaint circumstances, type of monitoring (if required) required, and recommendations for abatement of the issue. A complaint shall be included in the database when an Environmental Health investigation or other field activity is required.

16.4 FORMAT: Report will be submitted on 8 ½" x 11" paper.

16.5 MAINTENANCE: SSC employee environmental health database shall be maintained on the SSC server. This database shall be available for review upon NASA request.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: Database structure may be changed upon approval of the NASA S&MA Office.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, Workplace Monitoring Database

3. Operator:

4. DR Number Page Date Rev.

6-SA28

SUBMITTAL REQUIREMENTS

5. Type:
3

6. Frequency of Submission:
QU

7. Distribution:
QA00 (1 copy)

8. Initial Submission:
Jan 10, 2000

9. As of Date:
Dec. 31,
March 31, Jun 30,
Sept 30

10. Remarks:

Initial report shall cover from contract period start to December 31, 1999. Subsequent reports shall be provided provided on the 10th of the month following each quarter.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, Workplace Monitoring Database

12. Standard DRD Number Rev. Page Date

13. Use:

To document occupational exposure monitoring data in
NASA facilities.

14. Interrelationship:

6.1.4.19

15. Reference:

6-GA10
OSHA
SPG 8715.1

16. Preparation Information:

16.1 SCOPE: Provides complete reporting on occupational exposure monitoring required for all SSC facilities under OSHA and SSC requirements.

16.2 APPLICABLE None

16.3 CONTENTS: Report exposure concentrations and sampling results from all concerned areas.

16.4 FORMAT: Report will be submitted on 8 ½" x 11" paper.

16.5 MAINTENANCE: SSC workplace monitoring database shall be maintained on the SSC Server. This database shall be available for review upon NASA request.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: Database structure may be changed the Contractor upon approval of the NASA S&MA Office.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title:

Report, Groundwater Usage

3. Operator:

RA00

4. DR Number Page Date Rev.

6-GA01 1 of 1

SUBMITTAL REQUIREMENTS

5. Type:

2

6. Frequency of Submission:

QU

7. Distribution:

RA00 (1 Copy)

8. Initial Submission:

October 3, 1999

9. As of Date:

COB/Jan.4, Apr 3,
Jul 3, Oct 3un 1

10. Remarks:

Submission of one (1) copy to RA00 Environmental Officer. DRD will not be considered complete without the Official File Number and copy ready to be filed in SSC Official Environmental Files.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, Groundwater Usage

12. Standard DRD Number Rev. Page Date

13. Use:

To provide the following report: For local records and submission to the MDEQ Bureau of Land and Water Resources.
Official File Number 8870.26.G

14. Interrelationship:

Clean Water Act (CWA)
Mississippi Water
Criteria

15. Reference:

16. Preparation Information:

16.1 SCOPE: This Data Requirement (DR) establishes the requirement to submit a report on the usage of groundwater at Stennis Space Center.

16.2 APPLICABLE DOCUMENTS: None

16.3 CONTENTS: Report the SSC groundwater usage from Portable Well (PW)..PW1, PW2, PW3, Industrial Well (IW)...IW1, IW2, IW3. The report shall list individually the average daily withdrawal in GPD by month for each of the three months in the preceding quarter.

16.4 FORMAT: Report is submitted on 8 ½" X 11" paper, electronically in a database on the NASA Environmental Homepage

16.5 MAINTENANCE: N/A

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: Dependent on regulatory requirements and form revisions.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document
1. Number Issue

2. Title: Report, Toxic Release Inventory (TRI)	3. Operator: RA00	4. DR Number Page Date Rev. 6-GA02 1 of 1
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SUBMITTAL REQUIREMENTS

5. Type: 2	6. Frequency of Submission: AN
7. Distribution: 1 Copy	
9. As of Date: COB/Jun 1	
	8. Initial Submission: June 1, 2000

10. Remarks:

Submission of one (1) copy to RA00 Environmental Officer. DRD will not be considered complete without the Official File Number and copy ready to be filed in SSC Official Environmental Files.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Report, Toxic Release Inventory (TRI)	12. Standard DRD Number Rev. Page Date
13. Use: To provide NASA and the Environmental Protection Agency (EPA) with the chemicals and volumes released from SSC through the various media, air, water and land. Official File Number 8870.7.E.1	14. Interrelationship: E.O. #12856 OMB No. 2050-0039 40 CFR 372 for EPA Form 9350-1 Section 313 Chemicals Emergency Planning/ Community Right-To- SPG 4130.2B
15. Reference:	

16. Preparation Information:

16.1 SCOPE: This Data Requirement (DR) establishes the requirement for the submittal of a report of listed hazardous materials into the environment.

16.2 APPLICABLE DOCUMENTS: EPA Form 9350-1.

16.3 CONTENTS: This report summarizes the release of various hazardous chemicals (as listed in 40CFR 372) from SSC during the preceding calendar year into the environment. The Report must cover information required in 40 CFR 372 and using EPA Form 9350-1. If SSC emissions fall below the reportable levels for the Toxic Release Inventory (TRI), EPA form should not be completed. Instead a report summarizing release totals for the TRI type chemicals should be submitted and the NASA cover letter prepared per instructions in Item 10 should be modified to state "The John C. Stennis Space Center, TRI Facility ID# - 39529 STNNS, BUILD, located in Hancock County, Mississippi did not have releases of any materials in the previous year that requires reporting"

16.4 FORMAT: Reports is submitted on EPA Form 9350-1, data supporting the report stored electronically in a database on the SSC Environmental Server, or report as outlined in 16.3.

16.5 MAINTENANCE: N/A

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD/DRD: Dependent on regulatory requirements and form revisions.

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Public Health Water Supply Survey, Public Water Questionnaire and Operating Agreement		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA03 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN			
7. Distribution: 1 Copy	8. Initial Submission: February 1, 2000			
9. As of Date: COB/Feb 1				
10. Remarks: Submission of one (1) copy to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Public Health Water Supply Survey, Public Water Questionnaire and Operating Agreement			12. Standard DRD Number Rev. Page Date	
13. Use: To provide the Government and Mississippi Department of Health (MDH) with information pertinent to the SSC Drinking Water System. Official File Number 8870.26.G		14. Interrelationship: Title 49 Chapter 17, Mississippi Safe Drinking Water Law of 1976: 40 CFR 141.33	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement (DR) establishes the requirement for the submittal of a Public Water Supply Survey, the Public Water Questionnaire and Operating Agreement.				
16.2 APPLICABLE DOCUMENTS: N/A				
16.3 CONTENTS: This report must be completed by using the format and/or form provided by the contractor's Certified Drinking Water Supply, MDH and must be signed by the Operator and should state the Operator's Certificate Number and expiration date. It will also identify the number of connections and population as provided from the Official Population count for the preceding year. The Operating Agreement requires the public water supply #, certified operator's name and certificate #, and operator's initials of agreement for specific questions listing of other duties and responsibilities.				
16.4 FORMAT: MDH required submittal				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: Subject to regulatory requirements revisions.				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Resident Agency Hazardous Waste Activity		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA04 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN			
7. Distribution: 1 Copy				
9. As of Date: COB/Feb 28	8. Initial Submission: February 28, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Resident Agency Hazardous Waste Activity Report			12. Standard DRD Number Rev. Page Date	
13. Use: Record Keeping. Reports to federal and state agencies Official File Number 8870.10.H		14. Interrelationship: Resource Conservation and Recovery Act (RCRA)	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement (DR) establishes the requirement for preparation and submission of an annual Resident Agency Hazardous Waste Activity Report for each Resident Agency.				
16.2 APPLICABLE DOCUMENTS: N/A				
16.3 CONTENTS: The annual report should be a composite of all Resident hazardous waste disposal activities for the preceding year with a copy of each hazardous waste manifest and respective certificates of destruction.				
16.4 FORMAT: MDEQ Identification and Certification (IC Form) and Waste Generation and Management (Form GM)				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, UST/AGST Inventory Database		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA05 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN (Electronic database on Environmental Server updated AR)			
7. Distribution: 1 Copy				
9. As of Date: COB/Dec 1	8. Initial Submission: December 1, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: UST/AGST Inventory Database Report			12. Standard DRD Number Rev. Page Date	
13. Use: Maintain a database of all underground and aboveground storage tanks which shall be forwarded to the Government and MDEQ. Official File Number 8870.25.F.1 AST, UST, Tank System & Maintenance Record, 8870.25.F AST, UST Inventory		14. Interrelationship: Resource Conservation and Recovery Act (RCRA), 1984, 40 CFR 280	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement (DR) establishes the requirement for submittal of a report for any changes to SSC's underground storage tank systems or its aboveground storage tank systems. Additionally, all alarm notifications should be referenced along with corrective actions taken to restore to a normal status.				
16.2 APPLICABLE DOCUMENTS: N/A				
16.3 CONTENTS: This report summarizes the location of tanks, number of tanks present, product stored, capacity, construction material, piping material, location of construction drawings and specifications, year installed, presence of monitoring wells and status. Any changes in the number or status of UST/AGST at SSC should be updated within 60 days of change. All alarm notifications should be addressed and the corrective action taken to restore to normal operations.				
16.4 FORMAT: 8 1/2" x 11" paper, and stored electronically in a database on the SSC Environmental Server.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Non-hazardous Solid Waste Survey		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA06 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN			
7. Distribution: 1 Copy				
9. As of Date: COB/Mar 15	8. Initial Submission: March 15, 2000			
10. Remarks: Report will be submitted no later than March 15 of each year and will be for the preceding year. Submit one copy to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Non-hazardous Solid Waste Survey Report			12. Standard DRD Number Rev. Page Date	
13. Use: To provide the Government with a summary of the non-hazardous solid waste generated. Official File Number 8870.12.H		14. Interrelationship: Resource Conservation and Recovery Act (RCRA); Mississippi Non-hazardous Solid Waste Management Plan: SPG 4130.2B	15. Reference:	
16. Preparation Information:				
16.3 SCOPE: This document establishes the requirement for the submittal of a report to summarize the generation and handling of industrial, commercial and institutional non-hazardous solid waste.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: This report summarizes the generation and handling of industrial, commercial and institutional non-hazardous solid wastes during the proceeding calendar year. This report format is inclusive of waste reduction goals, how much solid waste is generated, how much solid waste is diverted from the on-site permitted landfill, quantity of hazardous waste generated, amount of solid and hazardous waste reduced, and the types of materials that are being recycled.				
16.4 FORMAT: This report shall be on 8 1/2" x 11" sheets or forms per the requirements of the MDEQ.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: Subject to regulatory requirements revisions.				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, CFC/Halon Consumption		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA07 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: 1 Copy				
9. As of Date: COB/Sep 30	8. Initial Submission: September 30, 1999			
10. Remarks: Submission of one (1) copy to RA00 Environmental Officer. DRD will not be considered complete without SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: CFC/ Halon Consumption Report and Questionnaire			12. Standard DRD Number Rev. Page Date	
13. Use: To provide the NASA SSC and NASA Headquarters with the annual CFC/ Halon Consumption Report and Questionnaire for SSC.		14. Interrelationship: 40 CFR 372 Clean Air Act, Title VI; SPG 4130.2B; SPG 4130.1C & SPD 4130.5A		15. Reference:
16. Preparation Information:				
16.3 SCOPE: This document establishes the requirement for the annual submittal of CFC/Halon consumption Report for SSC. The information obtained should be compliant with the Mississippi Air Quality Standards, Regulation APC-S-1 through APC-S-5.				
16.2 APPLICABLE DOCUMENTS: NONE				
16.3 CONTENTS: This report summarizes the annual CFC/Halon consumption data and Questionnaire for SSC. The questionnaire requires the usage for SSC specific ozone depleting compounds, the cost per pound, the process compound is used, total quantity stored, control technology, substitute investigation in place and the user of the compound. The materials requirement report addresses the amount of the compound on the facility in pounds from 1995 to the present year. This report should reflect real time SSC warehouse issuance by requestor.				
16.4 FORMAT: 8 1/2" x 11" paper or NASA designated format.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Plan, Environmental Resource Document		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA08 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AR			
7. Distribution: RA00 (1 Copy)	8. Initial Submission:			
9. As of Date: COB/Apr 30				
10. Remarks: One copy to be submitted to RA00 Environmental Officer. The DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Plan, Environmental Resource Document (ERD)			12. Standard DRD Number Rev. Page Date	
13. Use: Provide the Government with a description of the current environmental status at SSC as well as information on the effects of NASA operations on the local environment. Information is also included for consideration for proposed projects or actions. Official File Number 8870.14.B		14. Interrelationship: National Environmental Policy Act 42 U.S.C. 4321; NPG 8800.11; SPG 4130.5A		15. Reference:
16. Preparation Information: 16.1 SCOPE: This Data Requirement (DR) establishes the requirement for the biannual revisions to the ERD. 16.2 APPLICABLE DOCUMENT: The EPA Generic Protocol for Inspecting Federal Facilities 16.3 CONTENTS: This Plan addresses all pertinent information governing environmental media at SSC that would be evaluated in the National Environmental Policy Act process. The media addressed is inclusive of: air pollution sources, water resources, domestic wastewater, land resources, wetlands and floodplains, aquatic and biotic resources, solid and hazardous waste generation, treatment, storage and disposal, toxic substances, underground and aboveground storage tanks, pressure vessels, insecticides and herbicides, radioactive and non-ionizing radiation materials, historic, archaeological and cultural resources, noise and vibration, and economic impact. The ERD needs to be updated to reflect any changes that have occurred. The Plan is to be in both hard copy and electronic format on the SSC Environmental Home page. 16.4 FORMAT: 8½" x 11" paper and electronic on the SSC Environmental Home page 16.5 MAINTENANCE: N/A 16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Industrial Water System Usage		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA09 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN			
7. Distribution: RA00 (1 Copy)	8. Initial Submission:			
9. As of Date: COB/May 1				
10. Remarks: Report will be submitted no later than May 31 of each year and will be "as of" COB, of the preceding year. Submit one copy to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Industrial Water System Usage		12. Standard DRD Number Rev. Page Date		
13. Use: Provide the MDEQ and the Government with a summary of the quantity of industrial water utilization. Official File Number: 8870.26.G		14. Interrelationship: EPA's Clean Water Act (CWA) 40 CFR 100-400, 400-470, Mississippi Water Quality Criteria; SPG 4130.5A		15. Reference:
16. Preparation Information:				
16.1	SCOPE: This Data Requirement establishes the requirement for the submittal of a report compiling the industrial water usage at SSC for the MDEQ and the Government.			
16.2	APPLICABLE DOCUMENTS: None			
16.3	CONTENTS: This report summarizes the industrial water usage for the preceding calendar year for three industrial water wells. The Mississippi Department of Environmental Quality permits for these wells are under MSGW01907, MSGW01908 and MSGW01909. The report requires the depth of each well and the amount of groundwater (in million gallons per day) that was used during the previous year for industrial purposes.			
16.4	FORMAT: Compilation data shall be placed on 8 1/2" x 11" sheets or in other format as provided by MDEQ.			
16.5	MAINTENANCE: None			
16.6	EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None			

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Asbestos/Lead Drawings and Database Update Status		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA10 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: QU			
7. Distribution: RA00 (1 Copy)	8. Initial Submission:			
9. As of Date: COB/ Feb 1, May 2, Aug 1, Nov 1	November 1, 1999			
10. Remarks: After asbestos or lead are removed from various parts of SSC, inventory information found in facility drawings and databases must be updated in order to have an accurate inventory. This DR provides a status to the RA00 Environmental Officer of these updates. DRD will not be considered complete without the following: SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Asbestos /Lead Drawings and Database Update Status			12. Standard DRD Number Rev. Page Date	
13. Use: To provide a status of updates to Asbestos/Lead drawings that are a result of abatement activities, which will result in a current Asbestos/Lead inventory at SSC. Updated drawings should be uploaded to the SSC Environmental Homepage. Official File Number 8870.2.D		14. Interrelationship: 40 CFR 61.154 29CFR 1910.1001 29CFR 1910.1101 SPG 4130.1C NPD 1800.2 SPG 4130.5A		15. Reference:
16. Preparation Information:				
16.1 SCOPE: Provides the status of Asbestos/Lead databases and drawings updates required to close out asbestos or lead removal tasks. Updates to databases and drawings are funded by activity funding removal and are not a part of Annex 7.0.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The report should contain project number(s), status of asbestos/lead drawing updates (completion date or anticipated completion date) and the date the drawings and databases were updated on the SSC Environmental Homepage. Projects should remain on the report until updates are complete.				
16.4 FORMAT: Drawings and database on SSC Server (S&MA Web Page). One (1) set of hard copy drawings annually.				
16.5 MAINTENANCE: The database shall be maintained in its current configuration.				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Plan, Integrated Contingency		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA11 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AR			
7. Distribution: RA00 (1 Copy)				
9. As of Date: AR	8. Initial Submission: NLT June 1, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Plan, Integrated Contingency			12. Standard DRD Number Rev. Page Date	
13. Use: Compliance with national, regional, state and local requirements Official File Number 8870.7.D		14. Interrelationship: 40 CFR 68; 40 CFR 264 Subpart D; 40 CFR 265 Subpart D; 40 CFR 112; SPG 4130.3B; SPG 4130.5A; 29 CFR 1910.120; 29 CFR 1910.31; 33 CFR 154		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement to maintain and revise the SSC Contingency Plan and to add the required information to address the Clean Air Risk Management Plan (RMP). The Spill Prevention Control and Countermeasure Plan must be signed by a Professional Engineer (PE) registered in the state of Mississippi.				
16.2 APPLICABLE DOCUMENTS: Environmental Resource Document				
16.3 CONTENTS: Details emergency contact list, procedures, authorities, locations of bulk storage tanks, underground storage tanks and spill control equipment and SSC maps including general location, facility, drain lines and petroleum product storage locations.				
16.4 FORMAT: 8 1/2" x 11" paper and in electronic form on the SSC Environmental Homepage.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Permit Status		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA12 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: SA			
7. Distribution: 1 Copy				
9. As of Date: COB/Mar 30,Sep 30	8. Initial Submission: September 30, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Permit Status		12. Standard DRD Number Rev. Page Date		
13. Use: To provide the Government with a status of all required permits for SSC operations Official File Number 8870.9.E		14. Interrelationship: SPG 4130.5A	15. Reference: C:OM 6.3.4.27	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for the submittal of a semiannual status of all SSC required permits.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: This Report should provide the name of the permit, issuing authority (EPA, State), renewal application status, expiration date, due dates, for permit application, permit number and permit reporting				
16.4 FORMAT: 8 1/2" x 11" paper.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Federal Facilities Compliance and Inspection & Profile		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA13 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: SA (Federal Facilities Compliance and Inspection Report) AN (Federal Facilities Compliance Profile)			
7. Distribution: 1 Copy				
9. As of Date: COB/ Feb10, Aug 10	8. Initial Submission: February 10, 2000(Federal Facilities Compliance and Inspection Report) Feb 10, 2000 (Federal Facilities Compliance Profile)			
10. Remarks: Report will be submitted NLT February, August 10 of each year and will be as of COB. Submit one copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Reports, Federal Facilities Compliance and Inspection and Profile			12. Standard DRD Number Rev. Page Date	
13. Use: To provide the Government and EPA with a summarized tracking report for multimedia compliance efforts. To provide the following two reports: 1. Federal Facilities Compliance and Inspection Report 2. Federal Facilities Compliance Profile Report Official File Number 8870.19.G		14. Interrelationship: EPA's Generic Protocol for the Inspection of Federal Facilities; SSC's ERD	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for the submittal of a report to track the multimedia compliance status as well as provide time frames for federal or state inspections.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The Federal Facilities Compliance and Inspection report provides a check list of applicable regulation, compliance status, Notices of Violations (NOV's), CECRLA sites, compliance schedule and media inspection dates. The Federal Facilities Compliance Profile report provides pertinent information about SSC, and compliance statues in the following areas: air, water, wastewater, UST, RCRA, CERCLA, TSCA, pollution prevention and environmental audits.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as required by NASA or EPA.				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Plan, SSC Hazardous Material, Hazardous Waste and Solid Waste Management		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA14 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AR			
7. Distribution: 1 Copy	8. Initial Submission: AR			
9. As of Date: AR or BE				
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Plan, SSC Hazardous Material, Hazardous Waste and Solid Waste Management			12. Standard DRD Number Rev. Page Date	
13. Use: Outlines criteria for the handling of hazardous materials and the disposition of environmentally hazardous products and solid waste generated at SSC. Compliance with federal and state waste minimization requirements Official File Number 8870.10.B		14. Interrelationship: Executive Order 12856 Resource Conservation and Recovery Act, 40 CFR 240-271 (RCRA, 3002 A&B); SPG 4130.223; SPG 4130.5A	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement to develop and maintain the Hazardous Materials, Hazardous Waste and Solid Waste Management Plan which specifies SSC hazardous material hazardous waste/ solid waste handling procedure and waste minimization policies including substitution, reduction, redistribution and recycling. 16.2 APPLICABLE DOCUMENTS: None 16.3 CONTENTS: The document should include hazardous material requisition, inventory, substitution reduction and disposition procedures; hazardous material storage and separation requirement; hazardous material usage guidelines; generation and minimization responsibilities; management policies for accumulation points and waste storage; and solid waste operations at SSC. 16.4 FORMAT: 8 1/2" x 11" paper and an electronic version on the SSC Environmental Homepage. 16.5 MAINTENANCE: None 16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Plan, SSC Asbestos Hazard Control		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA15 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AR			
7. Distribution: 1 Copy				
9. As of Date: COB/ Jun 1	8. Initial Submission: June 1, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Plan, SSC Asbestos Hazard Control			12. Standard DRD Number Rev. Page Date	
13. Use: Compliance with Federal, State and local regulations Official File Number 8870.2.C		14. Interrelationship: 29 CFR 1910.1001; 29 CFR 1926.58; SPG 4130.5A; SPG 4130.1C; SSC's ERD		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement to maintain and revise the SSC Asbestos Hazard Control Plan which encompasses all activities potentially impacting asbestos containing materials. The Plan addresses the management of asbestos in place for Buildings 1000, 1100, 1200, 2101, and 2201.				
16.2 APPLICABLE DOCUMENTS: SSC's Environmental Resources Document				
16.3 CONTENTS: Details asbestos program responsibilities, types of operations covered by the Plan, project notification procedures, surveillance and control methods, medical surveillance, exposure monitoring, training, and record keeping requirements.				
16.4 FORMAT: 8 1/2" x 11" paper and an electronic version on the SSC Environmental Homepage.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Request, Section 7.0 Consultation		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA16 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AR (NTE one per year)			
7. Distribution: 1 Copy				
9. As of Date: AR				
8. Initial Submission: AR				
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Request, Section 7.0 Consultation			12. Standard DRD Number Rev. Page Date	
13. Use: To request the U.S. Fish and Wildlife Service (USF&WS) to consult with NASA on threatened and endangered species. Official File Number 8870.3.F		14. Interrelationship: DR 7GA26 Section 7.0 of the Endangered Species Act of 1973 (16USC 153)		15. Reference:
16. Preparation Information:				
16.1 SCOPE: To develop the Section 7.0 Consultation letter and attachments needed to meet regulatory requirements				
16.2 APPLICABLE DOCUMENTS: SSC Environmental Resources Document				
16.3 CONTENTS: Letter requesting consultation, brief description of project, topography map of the project site and other data needed to support consultation request per requirements of the USF&WS.				
16.4 FORMAT: 8 1/2" x 11" paper and on 3.5" disk.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Plan, Chlorofluorocarbon (CFC) and Halon Compounds Reduction and Phase-Out		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA18 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN			
7. Distribution: RAOO (1 Copy) QAOO (1Copy)	8. Initial Submission:			
9. As of Date: COB/Sep 30	September 30, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Plan, Chlorofluorocarbon (CFC) and Halon Compounds Reduction and Phaseout		12. Standard DRD Number Rev. Page Date		
13. Use: Provides a method of reporting SSC's status with respect to NASA goals and federal requirements Official File Number 8870.1.D		14. Interrelationship: Code JK response to EPA Clean Air Act 40; CFR 50-80 DR# 6GA07;SPG 4130.5A	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement to maintain and revise the Chlorofluorocarbon (CFC) and Halon Compounds Reduction and Phase-Out Plan to reflect changes in NASA/SSC facilities, processes and activities.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: Details the current activities utilizing chlorofluorocarbons by location, including cleaning systems, refrigeration and air conditioning units and fire suppression systems and the associated planned replacements/phase out.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, RCRA Affirmative Procurement Program		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA19 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RAOO (1 Copy)				
9. As of Date: COB/Dec. 1	8. Initial Submission: December 1, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, RCRA Affirmative Procurement Program			12. Standard DRD Number Rev. Page Date	
13. Use: Summary of procurement activities for recycled materials for submission to NASA Headquarters. Official File Number 8870.19.E		14. Interrelationship: Section 5020 Executive Order (E.O. 12780) and Section 6002 of the Resource Conservation and Recovery Act. SPG 4130.2B		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for the preparation and submission of an annual summary of procurement activities for recycled materials.				
16.2 APPLICABLE DOCUMENTS: NASA Headquarters, Submission Form Resource Conservation and Recovery Act Agency Summary Report.				
16.3 CONTENTS: An annual summary of specification activity for such items as concrete and cement containing fly ash, procurement of recycled paper and paper products, lube oils, tires, and building insulation.				
16.4 FORMAT: 8 1/2" x 11" paper or as otherwise specified by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Plan, SSC Lead Hazard Control Program		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA20 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AR			
7. Distribution: RAOO (1 Copy)				
9. As of Date: COB/Mar 30	8. Initial Submission: March 30, 2000			
10. Remarks: DRD will not be considered complete without the following: SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Plan, SSC Lead Hazard Control Program			12. Standard DRD Number Rev. Page Date	
13. Use: Provide to NASA a management plan for activities involving areas where lead paint coatings have been identified Official File 8870.2.C		14. Interrelationship: 40 CFR 700-799 40 CFR 240-271 SPG 4130.5A SPG 4130.2B		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement to maintain and revise the SSC Lead Management Plan which encompasses all activities potentially impacting lead containing materials.				
16.2 APPLICABLE DOCUMENTS: SSC's Environmental Resources Document				
16.3 CONTENTS: Provide details about the lead program responsibilities, types of operations covered by the plan, project notification procedures, surveillance and control methods, medical surveillance exposure monitoring, training and record keeping requirements.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper and will be electronically placed on the SSC Environmental Server.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Plan, Environmental Operations Update		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA21 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 4	6. Frequency of Submission: AR			
7. Distribution: RA40 (1 Copy) QAOO (1Copy)				
9. As of Date: COB/May 15	8. Initial Submission: May 15, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer and RA40. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Plan, Environmental Operations Update			12. Standard DRD Number Rev. Page Date	
13. Use: To provide the following report: Periodic revision and update of the Environmental Operations Plan, which defines all program elements and implementation responsibilities, which assure environmental regulatory compliance at NASA/SSC. Official File Number: 8870.9.D		14. Interrelationship: EO 12088; EO 11514; EO 11991; 15 CFR 1216.1; SPG 4130.5A		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for updating the Environmental Operations Plan.				
16.2 APPLICABLE DOCUMENTS: Environmental Resources Document				
16.3 CONTENTS: The updated Environmental Operations Plan will include all relevant changes regarding environmental programs and implementation responsibilities. The Plan addresses general information about SSC, air, environmental impact avoidance, potable water, water pollution control, solid and hazardous waste management, CERCLA sites, toxic substance control, EPCRA, pesticides control, environmental noise control, radiation, historical and archaeological resources, flora and fauna protected species and management of lead containing materials. A matrix of required actions for implementation is included for each media.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper and stored electronically on a database on the SSC Environmental Server.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Chemical Procurement Reviews		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA22 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: QU Reviews			
7. Distribution: RA00 (1 Copy) QA00 (Copy)	8. Initial Submission:			
9. As of Date: COB/ Feb 10, May 10, Aug 10, Nov 10	November 10, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer and QA00 Safety Officer. DRD will not be considered complete without the following: SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Chemical Procurement Reviews		12. Standard DRD Number Rev. Page Date N/A		
13. Use: Provide a listing of chemical requests identifying the chemical constituents along with concentrations or percent of active ingredient. The data should be inclusive of the final determination for use at SSC. Official File Number 8870 7 G	14. Interrelationship: 29 CFR 1910 - 1200 SPG 4130.1C SPG 4130.2B SPG4130.5A		15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for the submittal of quarterly reports of chemical procurement reviews. This effort reflects the NASA requirements for support to NASA, NASA contractors and resident agencies.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: This report summarizes the Chemical procurement reviews for all new materials that were utilized on the facility for the year.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

		DATA REQUIREMENT (DR)		Data Procurement Document	
				1. Number	Issue
2. Title: Report, Title V Air Permit State Summary Fee		3. Operator: RA00		4. DR Number Page Date Rev. 6-GA23 1 of 1	
SUBMITTAL REQUIREMENTS					
5. Type: 2		6. Frequency of Submission: AN			
7. Distribution: RAOO (1 Copy)		8. Initial Submission:			
9. As of Date: COB/Jul 20		July 20, 2000			
10. Remarks: Submission of one (1) copy each to Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.					
DATA REQUIREMENT DESCRIPTION (DRD)					
11. Standard DRD Title: Report, Title V State Summary Fee				12. Standard DRD Number Rev. Page Date	
13. Use: For submission to the State of Mississippi. Official File Number 8870.1.E.4		14. Interrelationship: Clean Air Act (CAA); Mississippi Regulation, APC-S-1 through APC-S-6; SSC's ERD		15. Reference:	
16. Preparation Information:					
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of air emission inventories for SSC.					
16.2 APPLICABLE DOCUMENTS: None					
16.3 CONTENTS: The data shall include a summary of annual air emissions at SSC accompanied with the associated calculations for each air contaminant					
16.4 FORMAT: Report will be submitted on form provided by the state of Mississippi and 8 1/2" x 11" paper for calculations					
16.5 MAINTENANCE: N/A					
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None					

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, E-Complex Air Emissions Quarterly		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA24 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: QU			
7. Distribution: RAOO (1 Copy)	8. Initial Submission:			
9. As of Date: COB/Apr 15, Jul 15, Oct 15, Jan15	October 15, 1999			
10. Remarks: Submission of one (1) copy each to Environmental Officer. DRD will not be considered complete without the SSC Official Number and copy to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, E-1 Test Stand Quarterly Air Emissions			12. Standard DRD Number Rev. Page Date	
13. Use: For submission to the State of Mississippi. Official File Number 8870.1.E.3		14. Interrelationship: Permit Requirement for Part III of Air Pollution Control Permit #1000- 00013 State of Mississippi; SPG 4130.5A	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of quarterly air emissions from the E-Complex located at the Component Test Facility including test covered by the permit at the H-1 Test Facility.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The data shall include date, time, type and size of each test motor fired; number of LOX/LM motor components fired each calendar week; quantity of LOX/RP-1 propellant fired each day and each consecutive 365 day period; quantity of GOX/HTPB propellant fired each day and each consecutive 365 day period; quantity of LOX/HTPB propellant fired each day and each consecutive 365 day period; quantity of N ₂ O/HTPB propellant fired each day and each consecutive 365 day period; and, calculations showing compliance with the annual overall propellant usage limitation equation for each consecutive 365 day period, in accordance with permit (See Section 14 of the MDEQ permit). This is applicable to any new program implemented in this Complex.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Records of Environmental Consideration		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA25 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AR (NTE 36 per year)			
7. Distribution: RA00 (1 Copy)				
9. As of Date: AR	8. Initial Submission: N/A			
10. Remarks: Submission of one (1) copy each to Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Records of Environmental Consideration			12. Standard DRD Number Rev. Page Date	
13. Use: NASA Environmental Office records to demonstrate compliance with NEPA. Official File Number 8870.14.D.1		14. Interrelationship: NEPA (National Environmental Policy Act) 42 U.S.C. 4371; SPG 4130.5A	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement to evaluate Preliminary Environmental Survey (PES) forms submitted on various projects and to develop a Record of Environmental Consideration (REC) for each PES.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: After review of PES and consultation with the RA00 Environmental Officer on initial findings, the REC shall be developed to include a PES Control Number, a brief description of the project, the findings (or "consideration"), the required action, the date, and a place for signature by the RA00 Environmental Officer. The PES shall also be attached to the REC as part of the deliverable. The PES could also result in the development of an Environmental Assessment (EA) or an Environmental Impact Statement (EIS), all of which would be developed in accordance with NEPA requirements.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement
			1. Number
2. Title: Reports, Facility Compliance Audits		3. Operator: RA00	4. DR Number Page Date 6-GA26 1 of 1
SUBMITTAL REQUIREMENTS			
5. Type: 2	6. Frequency of Submission: SA (NASA and NASA Contractors) AN (Resident Agency Audits exclusive of scoring)		
7. Distribution: RA00 (1) Copy QA00 (1) Copy			
9. As of Date: COB/ Nov 30/June 30	8. Initial Submission: November 30, 1999		
10. Remarks: Environmental and Industrial Hygiene Audits are arranged and conducted in October and May. Audit Report is due the next month later to RA00 Environmental Officer and QA00 Safety Officer with transmittal letters. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.			
DATA REQUIREMENT DESCRIPTION (DRD)			
11. Standard DRD Title: Reports, Facility Compliance Audits		12. Standard DRD Number Rev. Page Date	
13. Use: NASA records and metrics and submission to SSC Contractor general managers and agency directors. 1. NASA /NASA Contractor Semi-annual Audits: 2. Annual Resident Agency Audits : Official File Number 8870.19.F.3		14. Interrelationship: 29 CFR 1910.1200 40 CFR 262; SPG 4130.2B; SPG 4130.5A	15. Reference:
16. Preparation Information:			
16.1 SCOPE: This Data Requirement establishes the requirement for conducting, documenting and maintaining copies of the semi-annual and annual audit reports.			
16.2 APPLICABLE DOCUMENTS: None			
16.3 CONTENTS: The data shall include scores for environmental and industrial health compliance for shops and laboratories, with summary sheets and audit comments with appropriate scoring. Resident Agency Audit Reports are scored only by request of the agency. NASA and NASA contractor audits are semi-annual. Resident Agencies (presently NAVOCEANO, NRL, USGS, EPA, USM, and NDBC) are annual.			
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper.			
16.5 MAINTENANCE: N/A			
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None			

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Annual NASA Environmental Self Assessment		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA27 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RA00 (1) Copy	8. Initial Submission:			
9. As of Date: COB/ Apr 28	April 28, 2000			
10. Remarks: The Self Assessment is based on the Environmental Protection Agency's (EPA) generic protocol for conducting environmental audits of federal facilities. The report is to be submitted to the RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Annual NASA Self Assessment			12. Standard DRD Number Rev. Page Date	
13. Use: For submission to NASA Headquarters. Official File Number 8870.19.F		14. Interrelationship: 42 U.S.C. 4371 (NEPA) 40 CFR 1500-1517 DR# 7GA28 EPA's Generic Protocol	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of the annual NASA Self-Assessment.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The data shall include information requested by NASA headquarters as well as the completed forms from the EPA's generic protocol. Different media areas are covered each year according to a NASA Headquarters schedule. All areas are reviewed in a 3 year period.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Environmental Corrective Action Self-Assessment		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA28 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RA00 (1) Copy				
9. As of Date: COB/Jun	8. Initial Submission: June 30, 2000			
10. Remarks: The Corrective Action Report on Self-Assessment is based on the generic protocol for conducting environmental audits of federal facilities. The report is to be submitted to the RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Corrective Action Report on Self-Assessment			12. Standard DRD Number Rev. Page Date	
13. Use: For NASA Environmental Office records and submission to NASA Headquarters. Official File Number 8870.19.F		14. Interrelationship: 42 U.S.C. 4371 (NEPA) 40 CFR 1500-1517 DR 6-GA27 EPA's Generic Protocol		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of auditor comments, suggestions, and corrective action recommended following the NASA Environmental Self-Assessment.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The data shall include auditor comments, suggestions and corrective actions recommended, when corrective actions were made, what were the corrective actions, and a schedule for any outstanding corrective actions. Upon completion of any outstanding items, a separate letter must be written to close out any outstanding items.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as directed by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Air Emission Inventory Management		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA29 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN			
7. Distribution: RA00 (1 Copy)	8. Initial Submission:			
9. As of Date: COB/June 15	June 15, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Emission Inventory Management		12. Standard DRD Number Rev. Page Date		
13. Use: For NASA Environmental Office records and Title V Summary Fee Report. Official File Number 8870.1.E.3		14. Interrelationship: CAA (Clean Air Act) , 40 CFR 50-80; SSC's ERD; SSC's Environmental Operations Plan		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of the emission inventory management spreadsheet.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The data shall include all monthly meter readings and emission calculations for SSC air emission sources. The report shall include data as of COB December 31 of the previous year.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper and data will be stored in the SSC Air Management System (or equivalent) database on the SSC Environmental Server. Database shall be updated monthly with recent meter readings and/or calculated emissions.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, RCRA 3016		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA30 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RA00 (1 Copy)	8. Initial Submission:			
9. As of Date: COB/Dec 1	December 1, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, RCRA 3016		12. Standard DRD Number Rev. Page Date		
13. Use: To update the EPA inventory of all federal agencies' facilities at which hazardous waste is stored, treated, or disposed of, or was disposed of at any time. Official File Number 8870.10.H		14. Interrelationship: 42 U.S.C. 9601 (CERCLA), Section 120 42 U.S.C. 6901 (RCRA); SSC's Environmental Resources Document, Environmental Operations Plan		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for updating and maintaining copies of the inventory of federal hazardous waste activities.				
16.2 APPLICABLE DOCUMENTS: EPA Form 8710-16.				
16.3 CONTENTS: The data shall include updates and revisions, if any, to the above referenced form.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper and stored electronically on a database on the SSC Environmental Server.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: The database is subject to changes by NASA Headquarters.				

DATA REQUIREMENT (DR)		Data Procurement Document	
		1. Number	Issue
2. Title: Report, Off-site Treatment ,Storage and Disposal (TSD) Facility Audit		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA31 1 of 1
SUBMITTAL REQUIREMENTS			
5. Type: 3	6. Frequency of Submission: AN		
7. Distribution: RA00 (1 Copy)	8. Initial Submission:		
9. As of Date: AR			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.			
DATA REQUIREMENT DESCRIPTION (DRD)			
11. Standard DRD Title: Report, Off-site Treatment, Storage and Disposal (TSD) Audit		12. Standard DRD Number Rev. Page Date	
13. Use: To provide NASA with information regarding TSD facilities which accept materials from NASA/SSC. Official File Number 8870.10.E	14. Interrelationship: 40 CFR Part 264; EPA Generic Protocol,	15. Reference:	
16. Preparation Information: 16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of reports to NASA following audits of TSD facilities. At least two of the pre-approved TSD facilities, inclusive of the medical waste facility, should be audited annually. 16.2 APPLICABLE DOCUMENTS: None 16.3 CONTENTS: The checklist found in the EPA Generic Protocol can be used for this audit process. The report shall include but not be limited to the following: a report detailing the site visit, date and time of visit, contact person, description of the disposal process methodology, state and federal inspection report, if violations were noted for what period of time and specifics about the cited violation (s), general appearance of facility, discrepancies noted during visit, if any, and a copy of the TSD facility's audit package. 16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper. 16.5 MAINTENANCE: N/A 16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None			

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Landfill Inspection and Storm Water Report		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA32 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN			
7. Distribution: RA00 (1 Copy)	8. Initial Submission:			
9. As of Date: COB/January 15	January 15, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Storm Water Inspection			12. Standard DRD Number Rev. Page Date	
13. Use: To be submitted to the State of Mississippi. Official File Number 8870.15.F.2		14. Interrelationship: CWA (Clean Water Act) MS Storm Water General NPDES Permit #MSR 500068 SPG 4130.5A	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for conducting the annual storm water inspection of the landfill area, documenting the inspections, and maintaining copies of the storm water Inspection Report.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The data shall include date and time of inspection, inspectors, date of last rainfall, estimated amount of last rainfall, deficiencies noted and corrective action if needed.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Plan, Pollution Prevention Program Implementation		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA33 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RAOO (1 Copy)				
9. As of Date: COB/ Nov 30	8. Initial Submission: November 30, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the 2) SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Plan, Pollution Prevention Program Implementation			12. Standard DRD Number Rev. Page Date	
13. Use: Periodic revision of methods and procedures to prevent and reduce pollution for NASA/SSC and its contractors. Official File Number 8870.19.D		14. Interrelationship: E.O. 12856, Mississippi Multimedia Pollution Prevention Act, Section 49-31-21. SPG 4130.2B SPG 4130.5A	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of Pollution Prevention Plan revisions. The Pollution Prevention Plan is required pursuant to the Federal Pollution Prevention Act of 1990 and Section 49-31-21 of the Mississippi Multimedia Pollution Prevention Act.				
16.2 APPLICABLE DOCUMENTS: EPA Federal Facility Pollution Prevention Planning Guide, bcc. 1994 (EPA-300-B-94-013).				
16.3 CONTENTS: The document identifies methods and procedures to prevent or reduce pollution for NASA/SSC and its contractors for the following areas: Implementation of Pollution Prevention (P2) Initiatives, (material acquisition and procurement), water pollution, solid and hazardous waste management, air pollution and energy) Assessment of P2 Opportunities and attachments that discuss the SSC recycling program, affirmative procurement and waste stream analysis. This Plan should be a working document and should be maintained current as new information is obtained.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper and will be electronically placed in the SSC Environmental Server.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Annual Pollution Prevention Progress		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA34 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RA00 (1 Copy)	8. Initial Submission:			
9. As of Date: COB/Oct 20	October 20 , 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Pollution Prevention Progress		12. Standard DRD Number Rev. Page Date		
13. Use: To provide NASA Headquarters, Deputy Director, Environmental Management Division with annual updates regarding pollution prevention activities at NASA/SSC. Official File Number 8870.19.C.1		14. Interrelationship: E.O. 12856 Mississippi Multimedia Pollution Prevention Act. Section 49-31-21. SPG 4130.2B SPG 4130.5A		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of annual P2 Progress Reports.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The data shall include information regarding quantities of materials, reduction goals, the number of P2 initiatives funded, and other information contained in the NASA annual P2 activities request inclusive of cost avoidance information or data.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA Headquarters.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Annual Recycling Implementation and Activities Questionnaire		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA35 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RAOO (1 Copy)	8. Initial Submission:			
9. As of Date: COB/ Jan 21	January 21, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Annual Recycling Implementation and Activities Questionnaire			12. Standard DRD Number Rev. Page Date	
13. Use: To provide NASA Headquarters, Environmental Management Division with annual updates regarding recycling activities at NASA/SSC. Official File Number 8870.19.E		14. Interrelationship: EO 12873 SPG 4130.2B		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of annual Recycling Reports.				
16.2 APPLICABLE DOCUMENTS: Recycling Activities Questionnaire (provided by NASA Headquarters).				
16.3 CONTENTS: The questionnaire addresses the Center's Waste Reduction Program inclusive of what items or materials have been targeted for reduction or elimination, have the waste reductions also reduced the waste streams, cost savings and tonnage data of the waste reduction efforts (scrap metal, wood chips, batteries, toner cartridges, etc.), waste reduction accomplishments, number of employees participating in the program, the infrastructure for oversight of program and a description of the training, outreach and awareness program in place.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA Headquarters.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Environmental Facility Inspection Implementation		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA36 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: QU (Inspections are weekly, reported quarterly)			
7. Distribution: RA00 (1 Copy)				
9. As of Date: COB/Oct 30/Jan 30/Apr 30/Jul 30	8. Initial Submission: October 30, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report ,Environmental Facility Inspection Implementation			12. Standard DRD Number Rev. Page Date	
13. Use: For submission to NASA to be able to demonstrate proper management of hazardous materials/wastes at SSC. Official File Number 8870.10.G		14. Interrelationship: 40 CFR 264 SPG 4130.2B	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of weekly inspection reports per SSC Inspection Plan (Exhibit) and provide a quarterly report to NASA.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The data shall include checklists for hazardous material waste compliance, to include storage and labeling in B2410 and all other satellite accumulation areas per the SSC Inspection Plan.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: Inspection Plan can be adjusted by consent of Environmental Officer.				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Hazardous Waste Collection, Shipments and Disposal		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA37 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: QU			
7. Distribution: RAOO (1 Copy)	8. Initial Submission: October 20, 1999			
9. As of Date: COB/Oct 20/Jan 20/Apr 20/Jul 20				
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the following: SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Hazardous Waste Collection and Shipments			12. Standard DRD Number Rev. Page Date	
13. Use: To provide NASA with a summary of hazardous wastes collected and hazardous wastes shipped, during the previous three month period from NASA/SSC. Official File Number 8870.10.H		14. Interrelationship: 40 CFR 264 40 CFR 700-799 SPG 4130.2B; SPG 4130.5A	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining copies of quarterly reports of hazardous wastes collected and shipped to off-site TSD facilities.				
16.2 APPLICABLE DOCUMENTS: None				
16.3 CONTENTS: The data shall include descriptions and quantities of hazardous wastes collected, descriptions and quantities of hazardous wastes shipped, transporter names, manifest numbers, and the name and EPA ID# of the destination TSD facility.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA. Copies of the Uniform Hazardous Waste Manifest of shipments should also be kept in the environmental files.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Asbestos O & M Notification		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA38 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN (Report)			
7. Distribution: RAOO (1 Copy)				
9. As of Date: COB/ Jan 30	8. Initial Submission: January 30, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the following: SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Asbestos O & M Notification			12. Standard DRD Number Rev. Page Date	
13. Use: To gain the approval of the NASA Environmental Officer (serving as the Asbestos Program Manager) for all Asbestos O & M Activity at SSC and to provide an annual summary report. Official File Number 8870.2.C		14. Interrelationship: 29 CFR 1910.1001 29 CFR 1926.1101 SPG 4130.5A;	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement to complete, submit, and obtain approval for Asbestos O & M activities at SSC and to provide an annual summary of such activities to NASA. Any significant removal activity should be submitted for incorporation in the SSC drawings.				
16.2 APPLICABLE DOCUMENT: NONE				
16.3 CONTENTS: The annual report shall include a summary of all asbestos O&M activities identifying the building, room number and the nature of the work in addition to the listing of persons who conducted the activity and a copy of all approved Requests for Authorization of Asbestos Activity/Disposal Forms				
16.4 FORMAT: The report should be on 8 1/2" x 11" paper and on 3.5" disk, or as otherwise specified by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXECPTIONS/ADDITIONS TO THIS STANDARD DRD: NONE				

DATA REQUIREMENT (DR)		Data Procurement Document	
		1. Number	Issue
2. Title: Report, State Asbestos Demolition/Renovation Notification		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA39 1 of 1
SUBMITTAL REQUIREMENTS			
5. Type: 3	6. Frequency of Submission: AN		
7. Distribution: RAOO (1Copy)	8. Initial Submission:		
9. As of Date: COB/ Jan 30	January 30, 2000		
10. Remarks: Submission of one (1) copy each to Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.			
DATA REQUIREMENT DESCRIPTION (DRD)			
11. Standard DRD Title: Report, State Asbestos Demolition/Renovation Notification		12. Standard DRD Number Rev. Page Date	
13. Use: To provide to NASA a summary of asbestos demolition/renovation disposal activities that were submitted to MDEQ during the previous year. Official File Number 8870.2.F	14. Interrelationship: 40 CFR 61.154 SPG 4130.5	15. Reference:	
16. Preparation Information:			
16.1 SCOPE: This Data Requirement establishes the requirement to report a summary of asbestos demolition/renovation activities that occurred the previous year at SSC. All SSC drawings should be updated in accordance with these activities.			
16.2 APPLICABLE DOCUMENT: NONE			
16.3 CONTENTS: Report shall include a summary of demolition/renovation activities that have occurred at SSC over the previous calendar year, as well as, a complete listing of all asbestos removal actions, as submitted and approved on the applicable MDEQ asbestos forms. All forms submitted to the MDEQ for the previous year shall be provided as an appendix to the document.			
16.4 FORMAT: The report should be on 8 1/2" x 11" paper and disk or as otherwise specified by NASA.			
16.5 MAINTENANCE:			
16.6 EXECPTIONS/ADDITIONS TO THIS STANDARD DRD:			

DATA REQUIREMENT (DR)		Data Procurement Document	
		1. Number	Issue
2. Title: Report, Federal Facility Compliance Audits (Quarterly Inspection of Landfill/Rubbish Site)		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA40 1 of 1
SUBMITTAL REQUIREMENTS			
5. Type: 3	6. Frequency of Submission: QU		
7. Distribution: RA00 (1 Copy)	8. Initial Submission: September 30, 1999		
9. As of Date: COB/Sep 30, Dec 30, Mar 30, Jun 30			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.			
DATA REQUIREMENT DESCRIPTION (DRD)			
11. Standard DRD Title: Report, Federal Facility Compliance Audits (Quarterly Inspection of		12. Standard DRD Number Rev. Page Date	
13. Use: These inspections will ensure compliance with applicable regulations MDEQ. Official File Number 8870.12.H	14. Interrelationship: MDEQ Non-hazardous waste management regulations; SSC's ERD		15. Reference:
16. Preparation Information:			
16.1 SCOPE: This Data Requirements establishes the requirement to perform inspections of the SSC Landfill and Class II Rubbish sites and the submission of that report to NASA.			
16.2 APPLICABLE DOCUMENT: NONE			
16.3 CONTENTS: Report shall identify any discrepant items, utilizing the guidelines set forth in the MDEQ regulation and provide corrective action or recommendations as applicable.			
16.4 FORMAT: The report shall be on 8 1/2" x 11" paper and 3.5" disk or as otherwise specified by NASA.			
16.5 MAINTENANCE: N/A			
16.6 EXECPTIONS/ADDITIONS TO THIS STANDARD DRD: NONE			

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, PCB Management Status		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA41 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: AN			
7. Distribution: RAOO (1 copy)	8. Initial Submission:			
9. As of Date: COB/Dec 15	December 15, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, PCB Management Status		12. Standard DRD Number Rev. Page Date		
13. Use: Record keeping. Reports to Federal and State Agencies as required. Official File Number 8870.20.F		14. Interrelationship: Toxic Substance Control Act (TSCA) 40 CFR 700-799 SPG 4130.1C; SPG 4130.2B; SPG 4130.5A		15. Reference:
16. Preparation Information:				
16.1 SCOPE: The Data Requirement establishes the requirement to prepare and submit a PCB status report.				
16.2 APPLICABLE DOCUMENT: N/A				
16.3 CONTENTS: The annual report should consist of an inventory of all PCB containing equipment at SSC and its status with concentration levels, all PCBs in storage, and a composite of all PCB waste disposal activities for the preceding year.				
16.4 FORMAT: Report should be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, EPCRA Notification and Submissions		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA42 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AR			
7. Distribution: RAOO (1 copy)				
9. As of Date: AR	8. Initial Submission: AR			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, EPCRA Notification and Submission			12. Standard DRD Number Rev. Page Date	
13. Use: To provide NASA with information about new products entering SSC that require notifications to MDEQ and the LEPC based on the products toxicity and the storage quantity. To provide the following reports: Section 302 Reports Section 303 Reports, Section 311 Reports Official File Number: 8870.7.E		14. Interrelationship: 40 CFR Parts 355 and 370 DR# 7GA22 SPG 4130.1C; SPG 4130.2B; SPG 4130.5A		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement to review all new chemicals entering SSC and based upon toxicity and quantity to be stored provide a notification to NASA for notification to the Local Emergency Planning Commission (LEPC), Mississippi Emergency Response Commission and the SSC Fire Department.				
16.2 APPLICABLE DOCUMENT: NONE				
16.3 CONTENTS: If the quantity is equal to or exceeds the quantity on the SARA Reporting List, notification should consist of the name of the product, the quantity, and number of days a chemical will be stored on site, as well as to provide for release MSDS' to the LEPC and Local Fire Department.				
16.4 FORMAT: Notification should be on 8 1/2" x 11" paper and on 3.5" disk or as otherwise specified by NASA.				
16.5 MAINTENANCE: NONE				
16.6 EXECPTIONS/ADDITIONS TO THIS STANDARD DRD: NONE				

DATA REQUIREMENT (DR)		Data Procurement Document	
		1. Number	Issue
2. Title: Report, Quarterly Surveillance Inspection of Logtown and Gainesville		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA43 1 of 1
SUBMITTAL REQUIREMENTS			
5. Type: 3	6. Frequency of Submission: QU		
7. Distribution: RA00 (1 Copy) RA40 (1Copy)	8. Initial Submission:		
9. As of Date: COB/ Sep 30/Dec 30/Mar 30/Jun 30			
10. Remarks: Submission of one (1) copy each to RA40 Historic Preservation Officer and RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.			
DATA REQUIREMENT DESCRIPTION (DRD)			
11. Standard DRD Title: Report, Quarterly Surveillance Inspection of Logtown and Gainesville		12. Standard DRD Number Rev. Page Date	
13. Use: To provide NASA with quarterly inspection reports for the two historic areas Logtown and Gainesville Official File Number 8870.6.E	14. Interrelationship: DR 6-GA45 SSC Historic Preservation Plan; SPG 4130.5A	15. Reference:	
16. Preparation Information: 16.1 SCOPE: This Data Requirement establishes the requirement for conducting and reporting quarterly inspections currently for two historical areas. 16.2 APPLICABLE DOCUMENT: None 16.3 CONTENTS: The data shall include observations noted for surface conditions at the Historic sites, date, time of inspections, name of inspector and all other observations should be noted and recommendations for any corrective actions. 16.4 FORMAT: Inspection report shall be placed on 8 1/2 " x 11" paper,. Historic Property and Inspection summary form in Appendix D of the SSC Historic Preservation Plan 16.5 MAINTENANCE: N/A 16.6 EXECPTIONS/ADDITIONS TO THIS STANDARD DRD: None			

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Log , General Permit Wetland Authorization		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA44 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN Submission Log maintained current for inspection at all times			
7. Distribution: RA00 (1 Copy)	8. Initial Submission:			
9. As of Date: COB/ Nov 30	November 30, 1999			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Log, General Permit Wetland Authorization			12. Standard DRD Number Rev. Page Date	
13. Use: To provide the following two reports: For local files and submission to appropriate state agencies 1. Wetland Credit/ Status Log Official File Number 8870.27.C.1 2. Wetland Determination Small Project Official File Number 8870.27.D		14. Interrelationship: 42 U.S.C 4371 (NEPA) Environmental Resources Document; Environmental Operations Plan; SPG 4130.5A		15. Reference:
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for the tracking and maintenance of the wetland determinations on small projects and utilization and status of wetland mitigation bank and update the wetlands map in the SSC Master Plan.				
16.2 APPLICABLE DOCUMENT: N/A				
16.3 CONTENTS: The report should have a copy of PES for the project, development of a request letter for authorizations from the U.S. Army Corps of Engineers under the SSC General Permit or nationwide permit.				
16.4 FORMAT: 8 1/2" x 11" paper, or disk or as otherwise specified by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXECPTIONS/ADDITIONS TO THIS STANDARD DRD: NONE				

		1. Number Issue	
2. Title: Reports, Annual SHPO Cultural Resources Activity		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA45 1 of 1
SUBMITTAL REQUIREMENTS			
5. Type: 2	6. Frequency of Submission: AN		
7. Distribution: RA40 (1 Copy) RA00 (1Copy)	8. Initial Submission:		
9. As of Date: COB/Nov 15	November 15, 1999		
10. Remarks: Submission of one (1) copy each to RA40 Historic Preservation Officer and one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.			
DATA REQUIREMENT DESCRIPTION (DRD)			
11. Standard DRD Title: Reports, Annual Cultural Resources Activity		12. Standard DRD Number Rev. Page Date	
13. Use: To provide the following two reports: 1. NASA Archaeology Program Report to Congress - SSC Input 2. Annual Archaeology Report for the John C. Stennis Space Center - Fiscal Year Activity Official File Number	14. Interrelationship: 1989 Programmatic Agreement between NASA, NCSHPO, and ACHP; 1995 SSC Historic Preservation plan	15. Reference: SPG 4130.5A; CLIN 6.3.4.11	
16. Preparation Information:			
16.1 SCOPE: This Data Requirement establishes the requirement for documenting cultural resources activity at SSC in two reports as stated in Section 13.			
16.2 APPLICABLE DOCUMENTS: 1995 SSC Historic Preservation Plan			
16.3 CONTENTS: The data shall include information regarding activities at SSC which had the potential to impact cultural resources during the previous fiscal year.			
16.4 FORMAT: Reports will be submitted on 8 1/2" x 11" paper, or will be submitted in format provided by NASA.			
16.5 MAINTENANCE: N/A			
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None			

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Superfund Amendments Reauthorization Action (Tier II)		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA46 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RAOO (1 copy)	8. Initial Submission:			
9. As of Date: COB/Feb 28	February 28, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Superfund Amendments Reauthorizations(Tier II)			12. Standard DRD Number Rev. Page Date	
13. Use: To provide the Government and MDEQ with a summary of hazardous chemicals utilized or stored at SSC that exceed 10,000 pounds each Official File Number 8870.7.E (Tier II Report) Official File Number 8870.7.F (Inventory)		14. Interrelationship: Emergency Planning and Community Right-To-Know (EPCRA) 1986 40 CFR 355 SPG 4130.2B; SPG 4130.5A	15. Reference:	
16. Preparation Information:				
16.1 SCOPE: The Data Requirement establishes the requirement for the submittal of a Tier II Report for the Emergency Planning for hazardous chemicals at SSC at or above 10,000 pounds. Maintain the SSC Hazardous Chemical Inventory received from all SSC contractors and resident agencies for all chemicals to determine applicability. Maintain the CAMEO program in a current status for response activities by the SSC Fire Department in the event of hazardous chemical releases.				
16.2 APPLICABLE DOCUMENT: Approved OMB Number 2050-0072.				
16.3 CONTENTS: This report summarizes the quantity of each hazardous material stored, location, unit of measure, contacts listing, listing of resources, listing of health facilities, schools, evacuation routes, maps of surrounding areas, and etc.				
16.4 FORMAT: Report submitted on OMB Form Number 2050-0072. Compiled inventories to be submitted on disk and 8 1/2" x 11" paper.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: Dependent on Regulatory requirements and Form revisions.				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Hazardous Waste Activities		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA47 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AN			
7. Distribution: RAOO (1 copy)	8. Initial Submission:			
9. As of Date: COB/Feb 28	February 28, 2000			
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be file in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Hazardous Waste		12. Standard DRD Number Rev. Page Date		
13. Use: Record Keeping. Reports to Federal and State Agencies Official File Number 8870.10.H		14. Interrelationship: Resources Conservation and Recovery Act (RCRA) Section 3010 Mississippi Department Environmental Quality (MDEQ) SPG 4130.2B; SPG 4130.5A		15. Reference:
16. Preparation Information:				
16.1 SCOPE: The Data Requirement establishes the requirement for preparation of an annual Hazardous Waste Report.				
16.2 APPLICABLE DOCUMENT: None.				
16.3 CONTENTS: The annual report should be a composite of all NASA and NASA contractor hazardous waste disposal activities for the preceding year with a copy of each hazardous waste manifest and respective certificates of incineration, burial, etc. All certificates of disposal should correspond with the transportation manifests on a one-to-one basis so as to provide a traceable record of all hazardous waste removed from the site. This DR is also applicable to the MDEQ electronic request for NASA generated waste requiring completion of MDEQ's IC and GM Forms.				
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or 3.5 disk.				
16.5 MAINTENANCE: N/A				
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Spill Incident		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA48 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: PE (three working days after spill) AN, For Spills			
7. Distribution: RA00 (1 Copy) QA00 (1 Copy)				
9. As of Date: COB/Jan 31 (Spills)	8. Initial Submission: January 31, 2000 (For Spills)			
10. Remarks: One copy to be submitted to RA00 Environmental Officer and QA00 Safety Officer. The DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Incident Spill		12. Standard DRD Number Rev. Page Date		
13. Use: To advise NASA of all incidents/spills that occur at SSC that involves the release of oil or hazardous materials. This information shall be filed in the NASA Environmental Office as a tool to verify data contained in the ICP. Official File Number 8870.7.H		14. Interrelationship: 40 CFR 112 Risk Management Plan SPG 4130.3B; SPG 4130.5A;		15. Reference:
16. Preparation Information: 16.1 SCOPE: This Data Requirement (DR) establishes the requirements for the collection of individual incidents /spills of hazardous materials or oil for the development and submittal of an annual summary report for oil and hazardous material spills at SSC. 16.2 APPLICABLE DOCUMENT: None 16.3 CONTENTS: The annual summary report for oil or hazardous material spills should include a copy of each spill-related incident report and a short summary of the data to include, but not be limited to, number of spills and amount spilled in each category. Incident report data is also maintained at the SSC Fire Department, such information is captured on SSC Form # 696D. 16.4 FORMAT: Provide on 8½" x 11" paper or 3.5" disk. 16.5 MAINTENANCE: N/A 16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Permit, Environmental Media Renewals or Waivers		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA49 1 of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 2	6. Frequency of Submission: AR			
7. Distribution: RA00 (1 copy)	8. Initial Submission:			
9. As of Date: AR				
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Permit, Environmental Media Renewals or Waivers			12. Standard DRD Number Rev. Page Date	
13. Use: To maintain all state permits current and when needed for development of required waivers to the Mississippi Department of Environmental Quality or any other regulatory agency. Official File Number: 8870.9.B		14. Interrelationship: 6-GA12 SSC's ERD	15. Reference:	
16. Preparation Information:				
<p>16.1 SCOPE: The Data Requirement establishes the requirement for the submittal of applications or other required documentation to renew SSC permits and/or development of a white paper in explanation for required environmental related waivers to state or federal regulatory agencies.</p> <p>16.2 APPLICABLE DOCUMENT: Applicable SSC permits.</p> <p>16.3 CONTENTS: Renewal permits shall be equipped with all pertinent regulatory requirements, inclusive of background information, supporting data (laboratory, shop or operational), appropriate maps and/or graphs and questionnaires. Supporting documentation, recommendations, and length of time for the requested waiver should be inclusive of an introduction for a system, process, or requirement.</p> <p>16.4 FORMAT: 8 1/2" x 11" paper or disk or any other format requested by NASA.</p> <p>16.5 MAINTENANCE: N/A</p> <p>16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: Dependent on Regulatory requirements.</p>				



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

1. Number Issue

2. Title: Report, CERCLA Oversight and System Operations	3. Operator: RA00	4. DR Number Page Date Rev. 6-GA50 1 of 1
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SUBMITTAL REQUIREMENTS

5. Type: 2.	6. Frequency of Submission: QU
7. Distribution: RA00 (1 Copy)	
9. As of Date: AR	8. Initial Submission: AR

10. Remarks:

Submission of one (1) copy each to RA00 Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Report, CERCLA Oversight and System Operations	12. Standard DRD Number Rev. Page Date
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13. Use: To provide a quarterly status report to the NASA Environmental Officer. Official File Number: 8870.5.H	14. Interrelationship: 6-GA12; SSC's ERD or Environmental Operations Plan	15. Reference:
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16. Preparation Information:

16.1 SCOPE: The Data Requirement establishes the requirement for the submittal of quarterly status reports of the CERCLA program throughout the construction phase of the pump and treat systems, development of standard operating procedures based on the requirements of the operations manuals. All systems are designed to meet state and federal regulatory requirements and must be operated and maintained in the same manner.

16.2 APPLICABLE DOCUMENT: Site specific Health and Safety Plans for Operations and Pump and Treat Systems Operation Manual.

16.3 CONTENTS: This report shall include but not limited to the following: A quarterly activity summary of the Construction activities at the three CERCLA areas inclusive of installation and projected implementation Schedules, development of operation procedures and checklists and pertinent training activities. Upon of the construction phase the report shall include and operational and maintenance checklist for on-line pump treat systems. Laboratory analyses shall be submitted to validate compliance with regulatory agencies.

16.4 FORMAT: 8 1/2" x 11" paper or disk or any other format requested by NASA.

16.5 MAINTENANCE: N/A

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: Dependent on regulatory requirements.

DATA REQUIREMENT (DR)			Data Procurement Document	
			1. Number	Issue
2. Title: Report, Facility Compliance Audits (Open Occupational Health and Environmental Issues Requiring Resolution)		3. Operator: RA00	4. DR Number Page Date Rev. 6-GA51 1of 1	
SUBMITTAL REQUIREMENTS				
5. Type: 3	6. Frequency of Submission: QU			
7. Distribution: RAOO (1 copy) QA00 (1copy)	8. Initial Submission: October 20, 1999			
9. As of Date: COB/ Oct 20 /Jan 20/Apr 20/Jul 20				
10. Remarks: Submission of one (1) copy each to RA00 Environmental Officer and QA00 Safety Office. DRD will not be considered complete without the following: SSC Official File Number and copy ready to be filed in SSC Official Environmental Files.				
DATA REQUIREMENT DESCRIPTION (DRD)				
11. Standard DRD Title: Report, Open Occupational Health and Environmental Issues Requiring Resolution			12. Standard DRD Number Rev. Page Date	
13. Use: To provide the government with a listing of unresolved Occupational Health and Environmental problems. Official File Number 8870.9.E		14. Interrelationship: 7GA26, 40 CFR 262; 40 CFR 1910.1200 SPG 4130.2B	15. Reference: None	
16. Preparation Information:				
16.1 SCOPE: This Data Requirement establishes the requirement for documenting and maintaining records of open industrial hygiene and environmental problems requiring resolution.				
16.2 APPLICABLE DOCUMENT: None				
16.3 CONTENTS: The data shall include a summary of Industrial Hygiene and Environmental issues submitted for closure, and unresolved issues inclusive of a projected time frame for resolution. Data derived from 7GA26, self-assessments, or by input from the RA00 Environmental Officer or QA00 Safety Officer.				
16.4 FORMAT: Report will be submitted on 8 1/2 " x 11" paper or as otherwise specified by NASA.				
16.5 MAINTENANCE: N/A				
16.6 EXECPTIONS/ADDITIONS TO THIS STANDARD DRD: None				

		DATA REQUIREMENT (DR)		Data Procurement Document										
				1. Number	Issue									
2. Title: Report , Title V Compliance		3. Operator: RA00		4. DR Number Page Date Rev. 6-GA52 1 of 1 8/28/99										
SUBMITTAL REQUIREMENTS														
5. Type: 2	6. Frequency of Submission: AN													
7. Distribution: RAOO (1 Copy)														
9. As of Date: COB/Jan 20	8. Initial Submission: January 20, 2000													
10. Remarks: Submission of one (1) copy each to Environmental Officer. DRD will not be considered complete without the SSC Official File Number and copy ready to be filed in SSC Official Environmental Files. Official File Number 8870.1.E.4														
DATA REQUIREMENT DESCRIPTION (DRD)														
11. Standard DRD Title: Report , Title V Compliance			12. Standard DRD Number Rev. Page Date											
13. Use: For submission to the State of Mississippi.		14. Interrelationship: Clean Air Act (CAA); Mississippi Regulation, APC-S-1 through APC-S-6; SSC's ERD		15. Reference: None										
16. Preparation Information:														
16.1 SCOPE: This Data Requirement establishes the requirement for submission of a compliance certification in accordance with the SSC Title V Permit for the preceding calendar year.														
16.2 APPLICABLE DOCUMENTS: The SSC Title V Operating Permit dated February 5, 1998														
16.3 CONTENTS: The data shall include the following: an identification of each term or condition of the permit, compliance status, whether compliance was continuous or intermittent, the method (s) used for determining compliance status of source, currently and over the applicable reporting period, and other facts that are pertinent in specific conditions stated in other sections of the Title V Permit.														
16.4 FORMAT: Report will be submitted on 8 1/2" x 11" paper or as otherwise specified by NASA .														
16.5 MAINTENANCE: N/A														
16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None														



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title:

Report, Occupational Health Program Cost

3. Operator:

RA20

4. DR Number Page Date Rev.

8-MF01 1 of 4

SUBMITTAL REQUIREMENTS

5. Type:

3

6. Frequency of Submission:

AN

Report due 15 days following end of FY

7. Distribution:

3 Copies

EA20 (1)

RA20 (1)

QA00 (1)

8. Initial Submission:

October 15th following start of contract.

9. As of Date:

COB/Last
Workday of
Fiscal Year

10. Remarks:

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, Occupational Health Program Cost

12. Standard DRD Number Rev. Page Date

8-MF01

13. Use:

To provide a breakdown of cost expenditures related to the SSC Occupational medicine and Environmental Health Program.

14. Interrelationship:

Annex 6.1

15. Reference:

Annex 8.3.2

16. Preparation Information:

16.1 SCOPE: This Data Requirement (DR) establishes the requirements for the preparation and submittal of a report which provides a detail cost analysis of expenditures related to the health programs utilizing enclosed NASA Form.

16.2 APPLICABLE DOCUMENTS: NASA Form FY - Occupational Health Program Staffing and Cost Report,

16.3 CONTENTS: SEE "Scope"

16.4 FORMAT: Use NASA Form attached.

16.5 MAINTENANCE: None

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None

Instructions for
FY ____ Occupational Health Program Cost Report

Staffing Costs - Civil Service

Please indicate total salary costs for the civil service occupational medicine and environmental health staffs. Do not include fringe benefit costs or other salary burden for the civil service staff.

Staffing Costs - Contractor

Please indicate unburdened salary costs.

Please include cost data for the contractor(s) in direct support of the centers' occupational health office and/or the environmental health office. While it is recognized that many NASA support service contracts may have their own occupational health staffs, this cost request is limited to the centers' central occupational health activity.

All Other Costs - (contractor only)

Please include the total of all other (non-salary) contract costs such as travel, overhead, fees, purchased services and materials, fringe benefits, training, capital equipment, etc.

Reimbursable Costs - contract

Reimbursable costs, typical of those incurred from servicing federal tenants on NASA facilities, are no longer included as part of this cost report. All costs reported should reflect those incurred directly by NASA.

Missing Information

Please highlight any area for which cost or staffing data are not available. If for example your organization does not manage workers' compensation benefits and that information is not available prior to your submittal, please indicate that the information is missing. If an alternate point of contact should be used for a given area in the future, please so indicate.

Collateral Duty

The attempt to capture work years and costs associated with committees and panels, which was historically requested, has been discontinued.



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title:

Manual, SSC Medical Services

3. Operator:

RA20

4. DR Number Page Date Rev.

8-MF02 1 of 1

SUBMITTAL REQUIREMENTS

5. Type:

1

6. Frequency of Submission:

November 15th

7. Distribution:

3 Copies
EA20 (1)
RA20 (2)

8. Initial Submission:

9. As of Date:
End of FY

3rd month following contract commencement

10. Remarks:

The Pricing Manual will be updated annually. The Contracting Officer shall approve the Pricing Manual prior to formal publication. The pricing information shall include government established loadfactor data.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Manual, SSC Medical Services

12. Standard DRD Number Rev. Page Date

8-MF02

13. Use:

To provide program offices and resident agencies
cost information upon which to project program costs

14. Interrelationship:

DR 8-SA01

15. Reference:

Annex 8.3.7

16. Preparation Information:

16.1 SCOPE: This Data Requirement (DR) establishes the requirements for the preparation of a Pricing Manual to be updated and published annually. The manual will establish fixed rates for particular services provided. The contractor shall demonstrate price reasonableness when compared to similar services provided in the local community.

16.2 APPLICABLE DOCUMENTS: None

16.3 CONTENTS: See SCOPE.

16.4 FORMAT: 8"X 11" paper with cover. The manual shall also be provided in Microsoft "Word"

16.5 MAINTENANCE: Annual update

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document
1. Number Issue

2. Title: Plan, Bloodborne Pathogens Exposure Control	3. Operator: RA20	4. DR Number Page Date Rev. 8-RA01
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SUBMITTAL REQUIREMENTS

5. Type: 3	6. Frequency of Submission: AR
7. Distribution: 1 Copy RA20 (1)	
8. Initial Submission:	N/A (The plan is current as of April 29, 1998 and on File with NASA RA20)
9. As of Date:	

10. Remarks:

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Bloodborne Pathogens Exposure Control Plan	12. Standard DRD Number Rev. Page Date	
13. Use: Compliance with 29CFR 1910.1030, The Bloodborne Pathogens Control Act	14. Interrelationship: SPG 8715.1	15. Reference: Annex 8.3.3

16. Preparation Information:

16.1 SCOPE: The Contractor shall update the Bloodborne Pathogens Control Plan sufficient to comply with the requirements identified in 29CFR 1910.1030

16.2 APPLICABLE DOCUMENT: 29CFR 1910.1030

16.3 CONTENTS: See SCOPE

16.4 FORMAT: Typewritten or machine generated on 8 1/2" x 11" bond paper and an electronic version in Microsoft "Word".

16.5 MAINTENANCE: Data to be updated in accordance with 29CFR 1910.1030.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document
1. Number Issue

2. Title:

Report, Medical Data

3. Operator:

RA20

4. DR Number Page Date Rev.

8-SA01

1 of 2

SUBMITTAL REQUIREMENTS

5. Type:

3

6. Frequency of Submission:

15th day of the month following end of FY quarter

7. Distribution:

QU

AR*

1 Copy

*Gov Request

8. Initial Submission:

9. As of Date:

15th day following the of the end of the FY quarter following the start of the contract

Last day of month

10. Remarks:

Submit one copy to RA20

Data shall be collected on a monthly basis and submitted quarterly

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Medical Data Report

12. Standard DRD Number Rev. Page Date

13. Use:

To provide records of the medical transactions for
a particular site

Data shall not include patient identifiers which
may be excluded under the Privacy Act.

14. Interrelationship:

Emergency Plan
SPG 1040.1
NPD 1820.1

15. Reference:

Annex 8.3.1

16. Preparation Information:

16.1 SCOPE: This data DR establishes the requirements for the preparation and maintenance of records which document the medical activities of the Occupational Health Services and industrial service functions at the SSC.

16.2 APPLICABLE DOCUMENTS: NPD 1820.1.

16.3 CONTENTS: The records shall include, but not be limited to, data pertinent to the following areas:

- A. Treatment of accidents and job-related illnesses through the use of the OHS clinic and First Aid areas.
- B. Examinations and procedures performed by clinic staff.
- C. Implementation and operation of a preventive medicine and immunization program.
- D. Employee health education through the use of posters, films, electronic media, pamphlets, & articles.
- E. Participation in SSC Emergency Plan, SPG 1040.1.
- F. Development and maintenance of occupational injury/illness program.
- G. Line item listing of all medical transactions by department, organization, & agency with subtotal and total cost. Data shall reflect visit categories. and EAP program visits and program summary.
- H. Accounting charge number.

16.4 FORMAT: Electronic File: Microsoft Word/Excell/Access database. 3.5 Data Disks



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR) Continuation Sheet

Data Procurement Document
1. Number Issue

2. Title: Report, Medical Data	3. Operator: RA20	4. DR Number Page Date Rev. 8-SA01 2 of 2
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DATA REQUIREMENT DESCRIPTION – CONTINUATION

11. Standard DRD Title: Medical Data Report	12. Standard DRD Number Rev. Page Date 8-SA01
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16. Preparation Information:

16.5 MAINTENANCE: NASA Records Retention Schedule NHB 1441.1B

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title:

Report, Occupational Health International Travel Sv

3. Operator:

RA20

4. DR Number Page Date Rev.

8-SA02

SUBMITTAL REQUIREMENTS

5. Type:

3

6. Frequency of Submission:

AN – October 15th

7. Distribution:

1 Copy
RA20 (1)

8. Initial Submission:

October 15th following start of the contract

9. As of Date:

COB/Last work
day of Fiscal
year

10. Remarks:

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Occupational Health International Travel Services Report

12. Standard DRD Number Rev. Page Date

8-SA02

13. Use:

To provide breakdown of medical services to
personnel performing international travel.
Data requirement is prescribed by NHS/OM-1845.2

14. Interrelationship:

NHS/OM-1845.2

15. Reference:

Annex 8.3.4

16. Preparation Information:

16.1 SCOPE: This DR establishes the requirements for the preparation of an Agency report to NHS.

16.2 APPLICABLE DOCUMENTS: NHS/OM-1845.

16.3 CONTENTS: Number of cholera and yellow fever vaccines administered by clinic staff in FY;
Number of medical travel kits issued in the FY; Number of international travel medical exams performed
for civil servants and contractor employees in FY; Number of international travel medical exams performed
performed in FY utilizing DoD Form 1843 or 1622; Number of Dept of State medical clearances
(Form 823) received from the Dept of State during FY; Provide a medical kit contents list and
instructions for use.

16.4 FORMAT: Letter form, 8 ½ x 11. The medical kit contents and instructions for use may be attached.

16.5 MAINTENANCE: 2 years after report submittal

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD DRD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document
1. Number Issue

2. Title: Report, Wellness/Fitness Center Status	3. Operator: RA20	4. DR Number Page Date Rev. 8-SA03
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SUBMITTAL REQUIREMENTS

5. Type: 3	6. Frequency of Submission: MO – 15 th day of month
7. Distribution: 1 Copy RA20 (1)	
9. As of Date: End of each month	8. Initial Submission: 15 th day of month following start of contract

10. Remarks:

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Wellness/Fitness Center Status Report		12. Standard DRD Number Rev. Page Date 8-SA03	
13. Use: To monitor Wellness/Fitness Center activities and progress		14. Interrelationship:	15. Reference: Annex 8.3.6

16. Preparation Information:

16.1 SCOPE: The Contractor shall prepare a monthly summary report of Wellness/Fitness Center activities detailing program participation, organizations, programs, and profits and loss.


16.2 APPLICABLE DOCUMENT: None

16.3 CONTENTS: The report shall be of sufficient detail that will allow assessment of the effectiveness of the program. As a minimum, the report shall provide membership demographics, percentage of use by demographics, programs and participation by demographics, an overall assessment of the program with substantiating data. Included in the later section of the report should be data such as new initiatives, success of programs offered measured by number of participants meeting their individual goals, etc. The report should include a listing of exercise equipment and number of days in down-time for repair. The report shall include an operating profit and loss statement to include utility and maintenance costs.

16.4 FORMAT: Typewritten or machine generated on 8 ½" x 11" bond paper.

16.5 MAINTENANCE: Data to be updated monthly

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None

 National Aeronautics and Space Administration John C. Stennis Space Center		DATA REQUIREMENT (DR)		Data Procurement Document 1. Number Issue	
2. Title: Report ,Federal Employee Assistance Programs Annual		3. Operator: RA20		4. DR Number Page Date Rev. 8-SA04	
SUBMITTAL REQUIREMENTS					
5. Type: 3		6. Frequency of Submission: AN – October 15 th			
7. Distribution: 3 Copies		8. Initial Submission:			
9. As of Date: COB/Last work day of fiscal year		October 15 th following start of contract			
10. Remarks: 1. Original to NPG, Director Occupational Health, NASA Headquarters, Washington D.C. 2. One copy - NASA SSC Code QA00 3. One copy - NASA SSC Code RA20					
DATA REQUIREMENT DESCRIPTION (DRD)					
11. Standard DRD Title: Federal Employee Assistance Programs			12. Standard DRD Number Rev. Page Date		
13. Use: OPM required report from NASA installations having an Employee Assistance Program		14. Interrelationship:		15. Reference: Annex 8.3.5	
16. Preparation Information: 16.1 SCOPE: Required information on OPM Form 1210 (Rev 8/87). 16.2 APPLICABLE DOCUMENTS: Federal Programs Reporting, OPM Form 1210 (Rev 8/87). 16.3 CONTENTS: All portions of two (2) page OPM Form 1210 to be filled in from data compiled from annual services provided by the Employee Assistance Program 16.4 FORMAT: Submit data on OPM Form 1210 (Rev 8/87). 16.5 MAINTENANCE: To be maintained in file for three (3) years. 16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None					



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Report, Semiannual Management Reporting of
Property and Supply Operations

3. Operator:
RA20

4. DR Number Page Date Rev.
9-LS01

SUBMITTAL REQUIREMENTS

5. Type:
3

6. Frequency of Submission:
Semi - Annual

7. Distribution:
3 Copies

8. Initial Submission:
10/10/99 for period covering 10/1/98 through 9/30/99

9. As of Date:
3/31 and 9/30

10. Remarks:

Reports are due April 10 and October 10 annually..

1 - Original and 1 Copy to be delivered to RA20/Supply and Equipment Management Officer

1 - Copy to be retained by contractor

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, Semiannual Management Of Property and Supply Operations

12. Standard DRD Number Rev. Page Date

13. Use:

To provide information to NASA management on SSC
Supply and Equipment Operations

14. Interrelationship:

15. Reference:

Latest revision of
NASA Series 4200
NASA Series 4300
NASA Series 4100

Annex 9.2.6

16. Preparation Information:

16.1 Scope : This report sets forth the requirements for submitting a semiannual management report concerning supply and equipment operations.

16.2 Applicable Document: NASA Form 1324 NSMS System Generated other reporting requirements can be obtained in NASA Series 4100.

16.3 Contents: The report shall contain information about NASA/SSC Supply and Equipment Management Operations and shall be prepared in accordance with the instructions provided in Series 4100.

16.4 Format: System Generated for Form 1324 other Format information contained in Series 4100.

16.5 Maintenance: To be maintained in file for three (3) years.

16.6 Exceptions/Additions to this Standard: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document
1. Number Issue

2. Title: Property Held by Property Disposal Officer

3. Operator:

RA20

4. DR Number Page Date Rev.

9-LS02

SUBMITTAL REQUIREMENTS

5. Type:

6. Frequency of Submission:
Monthly

7. Distribution:

2 copies

8. Initial Submission:

2 Reports due 10/5/99 showing the activity for the periods covering
8/1/99 through 8/31/99 and 9/1/99 through 9/30/99

9. As of Date:

Submitted by the
5th of each month
for the previous
months activity

10. Remarks:

Report due no later than close of business the 5th of the month for the previous month's activity.

1 Report to RA20 Property Disposal Officer

1 Report to EA22/ Commercial Accounting and Financial Services Office

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Property Held by Property Disposal Officer Report

12. Standard DRD Number Rev. Page Date

13. Use:

To provide NASA Management with data on the
excess/surplus property at the site. Also provides
financial information on the value of equipment in
the 1800 account.

14. Interrelationship:

15. Reference:

Latest revision of
NASA Series 4300

Annex 9.6.5

16. Preparation Information:

16.1 SCOPE: Required information for reporting the Center's value of idle property being held pending
reutilization or disposal.

16.2 APPLICABLE DOCUMENTS: NPDMS Report 009

16.3 CONTENTS: Lists items and value of idle equipment or materials being held by Disposal
Operations pending reutilization or disposal.

16.4 FORMAT: NPDMS System Generated

16.5 MAINTENANCE: To be maintained in file for three (3) years.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Annual Report of Exchange/Sale Transactions

3. Operator:

RA20

4. DR Number Page Date Rev.

9-LS03

SUBMITTAL REQUIREMENTS

5. Type:

6. Frequency of Submission:

Annual

7. Distribution:

3 Copies

8. Initial Submission:

Report Due 10/10/99 for period covering 10/1/98 through 9/30/99

9. As of Date:

9/30 each FY

10. Remarks:

Reports due not later than October 10 of every year.

1 original to be submitted to RA20/Supply and Equipment Management Officer

1 copy to RA20/Disposal Officer

1 copy to be retained by contractor

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Annual Report of Exchange/Sale Transactions

12. Standard DRD Number Rev. Page Date

13. Use:

To provide information to NASA management on SSC disposal operations and to comply with Federal Property Management Regulations, 41 CFR, subchapter H, Part 101-46.305 and the NHB 4300.1.

14. Interrelationship:

15. Reference:

Latest revision of
NASA Series 4300
CFR 41
Annex 9.6.6

16. Preparation Information:

16.1 SCOPE : This report provides information pertaining to the sales or exchanges (trade-ins) of equipment which the Agency retains value or funds for future procurements.

16.2 APPLICABLE DOCUMENTS: None.

16.3 CONTENTS: Report provides informations as to the items sold or exchanged, value of purchase and related sales data.

16.4 FORMAT: Data maintained on Excel Spreadsheet, Report format contained in Series 4300.

16.5 MAINTENANCE: To be maintained in file for three (3) years.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document
1. Number Issue

2. Title: Report of Activities Generating Precious Metals	3. Operator: RA20	4. DR Number Page Date Rev. 9-LS04
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SUBMITTAL REQUIREMENTS

5. Type:	6. Frequency of Submission: Annual
7. Distribution: Original 2 Copies	
8. Initial Submission: 10/10/99 for the period covering 10/1/98 through 9/30/99	
9. As of Date: COB 9/30 each FY	

10. Remarks:
Submit original to RA20 Supply and Equipment Management Officer,
Submit 1 copy to RA20 Disposal Officer
Contractor retain one copy

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Report of Activities Generating Precious Metals	12. Standard DRD Number Rev. Page Date
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13. Use: To identify and report activities generating precious metals. Report provides NASA Management with data required to be reported to GSA.	14. Interrelationship:	15. Reference: Latest revision of NASA Series 4300 Annex 9.6.7
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16. Preparation Information:

- 16.1 SCOPE: This report provides information on how much precious metals have been recovered from the disposal of government property and sent to the Department of Defense for stockpiling.
- 16.2 APPLICABLE DOCUMENTS: Report SF Form 291
- 16.3 CONTENTS: Report Contains the types of precious metals recovered during disposal, weights, and fair market value, and final disposition.
- 16.4 FORMAT: The report shall be prepared utilizing the Standard Form SF-291.
- 16.5 MAINTENANCE: To be maintained in file for three (3) years.
- 16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Annual Report of Personal Property Provided

3. Operator:

4. DR Number Page Date Rev.

To Non-Federal Recipients

RA20

9-LS05

SUBMITTAL REQUIREMENTS

5. Type:

6. Frequency of Submission:
Annual

7. Distribution:

Original
2 copies

8. Initial Submission:

10/10/99 for the period covering 10/1/98 to 9/30/99

9. As of Date:

COB 9/30

10. Remarks:

Submit original to RA20 Supply and Equipment Management Officer
Submit 1 copy to RA20 Property Disposal Officer
Contractor to retain one copy.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Annual Report of Personal Property Provided to Non-Federal

12. Standard DRD Number Rev. Page Date

13. Use:

To identify and report loaned and donated personal property provided to non-federal organizations. This data is required by NASA Management for reporting to GSA.

14. Interrelationship:

15. Reference:

Latest revision of
NASA Series 4300

Annex 9.6.8

16. Preparation Information:

16.1 SCOPE: Report provides a listing of Government property both donated or provided as a loan to
Other than federal recipients.

16.2 APPLICABLE DOCUMENTS: NPDMS REPORT 190

16.3 CONTENTS: Provides listing of non-federal individuals whom received federal property during the year
Provides name, type of property and acquisition value.

16.4 FORMAT: NPDMS generated

16.5 MAINTENANCE: To be maintained in file for three (3) years

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Performance Measures Report

3. Operator:

RA20

4. DR Number Page Date Rev.

9-LS06

SUBMITTAL REQUIREMENTS

5. Type:

6. Frequency of Submission:
Semi-annual

7. Distribution:

Original
2 copies

8. Initial Submission:

10/10/99 for the period covering 4/1/99 through 9/30/99

9. As of Date:

COB 3/31
COB 9/30
each FY

10. Remarks:

Submit original and 1 copy to RA20 Supply and Equipment Management Officer,
Contractor retain 1 copy

Reports due April 10 and October 10 each FY.

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Performance Measures Report

12. Standard DRD Number Rev. Page Date

13. Use:

For use by NASA and management personnel to
determine overall status and performance in all areas of
Logistics (Reutilization and Disposal Management)

14. Interrelationship:

15. Reference:

Latest revision of
NASA Series 4300

Annex 9.6.9

16. Preparation Information:

16.1 SCOPE: Report provides SSC and NASA HQ management with an overview of reutilization and property disposal activities for the period requested. And the performance of the Center against NASA Standards.

16.2 APPLICABLE DOCUMENTS: Performance Measures Reporting - Chapter Reporting - Series 4300

16.3 CONTENTS: Data relating to lost property, property reutilize, donated sold. Refer to 4300

16.4 FORMAT: Provided in Series 4300

16.5 MAINTENANCE: To be maintained in file for three (3) years.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD : None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title: Semi-annual Report of Personnel Property Management Operations (Disposal Management)	3. Operator: RA20	4. DR Number Page Date Rev. 9-LS07
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SUBMITTAL REQUIREMENTS

5. Type:	6. Frequency of Submission: Semi-annual
7. Distribution: Original 2 copies	
9. As of Date: COB 3/30 COB 9/30 each FY	
8. Initial Submission: 10/10/99 for the period covering 4/1/99 to 9/30/99	

10. Remarks:
Submit original and 1 copy to RA20 Supply and Equipment Management Officer,
Contractor retain 1 copy

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title: Performance Measures Report	12. Standard DRD Number Rev. Page Date
--	--

13. Use: For use by NASA and management personnel to identify and report utilization and disposal of excess and surplus personnel property. Report is utilized by NASA Headquarters in completing report requirements to Congress and GSA.	14. Interrelationship:	15. Reference: Latest revision of NASA Series 4300 Annex 9.6.10
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16. Preparation Information:

16.1 SCOPE: Report provides information on specific disposal activities at the center which are forward to NASA HQ for GSA and Congressional reporting requirements.

16.2 APPLICABLE DOCUMENTS: NPDMS Report 010, NPDMS Report 023 and NPDMS Report 160

16.3 CONTENTS: Reutilization and disposal of NASA SSC equipment, sales info, donations, list of items being held for disposal. Refer to Series 4300 for total requirements.

16.4 FORMAT: NPDMS System generated.

16.5 MAINTENANCE: To be maintained in file for three (3) years.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document
1. Number Issue

2. Title: Park-N-Fly Operations Summary

3. Operator:

RA20

4. DR Number Page Date Rev.

9-LS08

SUBMITTAL REQUIREMENTS

5. Type:

5. Frequency of Submission:
Monthly

7. Distribution:

Original
2 copies

8. Initial Submission:

105/99 for the period covering 9/1/99 thru 9/30/99

9. As of Date:

By the 5th of each
month - reflecting
previous month's
activity

10. Remarks:

Submit original and 1 copy to RA20 Transportation Officer
Contractor retain 1 copy

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Park-N-Fly Operations Summary

12. Standard DRD Number Rev. Page Date

13. Use:

For use by NASA and management personnel to
to monitor airport dispatch activity

14. Interrelationship:

15. Reference:

Annex: 9.9.10

16. Preparation Information:

16.1 SCOPE: The park-n-fly operation provides government vehicles and parking space at the
New Orleans Airport, this report is utilized to review cost of this operation and performance.


16.2 APPLICABLE DOCUMENTS: None

16.3 CONTENTS: This report is a Profit & Loss Statement and should reflect the cost of operations
number of vehicles, number of dispatches, number of idle days for vehicles
dispatches by organization (ex: NASA, NAVY, EPA etc.) number of turn-downs.

16.4 FORMAT: Contractor to submit suggested format.

16.5 MAINTENANCE: To be maintained in file for three (3) years

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None

 National Aeronautics and Space Administration John C. Stennis Space Center		DATA REQUIREMENT (DR)		1. Number	Issue
2. Title: Report, Cost and Vehicle Data			3. Operator: RA20	4. DR Number Page Date Rev. 9-LS09	
SUBMITTAL REQUIREMENTS					
5. Type:	6. Frequency of Submission: Annual				
7. Distribution: Original 1 copy	8. Initial Submission:				
9. As of Date: By COB July 31 By COB Oct 31 each FY	One report due 10/31/99 covering the period 8/01/99 through 9/30/99				
10. Remarks: Submit original and 1 copy to RA20 Transportation Officer Notice - Distribution may be in an electronic format. Which will be provided by the Transportation Officer Report required 7/31 of each year is actual expenditures for vehicles transportation through 6/30 of that FY for NASA Budgeting Purposes. The report of 10/30 is actual expenditures for the FY required by OMB					
DATA REQUIREMENT DESCRIPTION (DRD)					
11. Standard DRD Title: Report, Cost and Vehicle Data			12. Standard DRD Number Rev. Page Date		
13. Use: To provide a review of the cost and vehicle data pertaining to Government-owned vehicles		14. Interrelationship:		15. Reference: Latest Revision of NASA Series 7400 Annex 9.9.15	
16. Preparation Information: 16.1 SCOPE: This report provides actual cost of operations for motor vehicles at SSC. July report provides information to NASA HQ for future budgeting. Oct report provides actual cost data for Congress. 16.2 APPLICABLE DOCUMENTS: Standard Form SF-82 16.3 CONTENTS: Report contains data as to the number of government vehicles operating at SSC and the cost of operations. 16.4 FORMAT: Standard Form SF-82. Electronic version of this form will be provided by Transportation Officer when received from NASA HQ. 16.5 MAINTENANCE: To be maintained in file for three (3) years 16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: Any exceptions or additions to this standard will be transmitted from NASA HQ to the SSC Transportation Officer and provided to the contractor upon receipt.					



National Aeronautics and
Space Administration
John C. Stennis Space Center

DATA REQUIREMENT (DR)

Data Procurement Document

1. Number Issue

2. Title:

Report, Vehicle Validation

3. Operator:

RA20

4. DR Number Page Date Rev.

9-LS10

SUBMITTAL REQUIREMENTS

5. Type:
3

6. Frequency of Submission:
AN

7. Distribution:
Original

8. Initial Submission:
9/30/00

9. As of Date:
9/30

10. Remarks:

Submit original to RA20 Transportation Officer

DATA REQUIREMENT DESCRIPTION (DRD)

11. Standard DRD Title:

Report, Vehicle Validation

12. Standard DRD Number Rev. Page Date

9-LS10

13. Use:

To ensure that the contractor reviews the use of Government provided vehicle on a regular basis and rejustifies the number and type of vehicles required.

14. Interrelationship:

15. Reference:

Annex 9.10.1.6

16. Preparation Information:

16.1 SCOPE: This report provides a justification for the number of vehicles and types of vehicles required to perform the contract.

16.2 APPLICABLE DOCUMENTS: None

16.3 CONTENTS: Each vehicle will be justified on the basis of miles driven, types made, number of people transported or other such justification as may be required.

16.4 FORMAT: Contractor discretion

16.5 MAINTENANCE: Update annually; keep on file one year.

16.6 EXCEPTIONS/ADDITIONS TO THIS STANDARD: None

: SSC FACILITY OPERATIONS AND SERVICES PROJECT
FOOD SERVICES OPERATING STATEMENT
FROM OCTOBER THRU JANUARY

	CURRENT MONTH	% OF SALES	YEAR TO DATE	% OF SALES
SALES	_____	_____	_____	_____
MAIN CAFETERIA				
SITE CAFETERIA				
MOBILE				
CASH CATERING				
CHARGE CATERING				
TOTAL	_____	_____	_____	_____
COST OF SALES				
BEGINNING INVENTORY				
ADD: FOOD PURCHASES				
ADJ: LOSS OF GOODS				
TOTAL GOODS AVAILABLE				
LESS: ENDING INVENTORY	_____	_____	_____	_____
COST OF GOODS SOLD	_____	_____	_____	_____
GROSS MARGIN				
COST OF OPERATIONS				
LABOR				
LABOR OVERHEAD				
PREMIUM				
G & A	_____	_____	_____	_____
TOTAL COST OF OPERATIONS	_____	_____	_____	_____
NET MARGIN	=====	=====	=====	=====
	CURRENT MONTH		YTD	
PAPER PRODUCTS (LOADED)				
FOOD TRUCK LABOR (LOADED)				

~~1994~~

FOOD SERVICES ACTIVITIES REPORT FOR FM JANUARY (FY98)

CUSTOMER COUNT AND NET SALES

Location		Daily Customers	Net Sales
Main Cafeteria*			
Site Cafeteria			
Mobile Truck			
TOTAL			

* Includes Breakfast

BREAKFAST OPERATION

Location		Daily Customers	Gross Sales
Main Cafeteria			
Site Cafeteria			
TOTAL			

CATERINGS

Current Mo.
YTD

	CM	YTD
Cash Caterings		
Chg. Caterings		
TOTAL		

ORGANIZATION	Bev	Recep	Meal	Other	Cust. Ct.
CMS/USM					
JCWS					
NASA					
USM					
TOTAL					

JOHN C. STENNIS SPACE CENTER - ANNUAL AUDIOVISUAL REPORT
FY '

ANNUAL AUDIOVISUAL REPORT - FY '

III. PRODUCTION

A. SEPARATE (IN-HOUSE OR CONTRACT)

		NO. OF TITLES	NO. OF MINUTES	R&PM	IN-HOUSE OBLIGATION ROS	(\$K) R&D	SFCDC
Motion Picute Total							
	FS-1	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	
Videotape & Disc Total							
	FS-1	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	
Audiotape & Disc Total							
	FS-1	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	
Other Media Total							
	FS-1	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	
Total							
	FS-1	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	

JOHN C. STENNIS SPACE CENTER - ANNUAL AUDIOVISUAL REPORT
FY '

ANNUAL AUDIOVISUAL REPORT - FY '
IV. DUPLIATAION

		NO. OF MINUTES	R&PM	IN-HOUSE OBLIGATION ROS	(\$K) R&D	SFCDC
Motion Picute Total						
	FS-1	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	
Videotape & Disc Total						
	FS-1	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	
Audiotape & Disc Total						
	FS-1	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	
Other Media Total						
	FS-1	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	
Total						
	FS-1	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-2	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-3	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X	X-X-X-X-X
	FS-4 (ROS)	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X	X-X-X-X-X
	FS-4 (R&D)	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X		X-X-X-X-X
	FS-14 (SFCDC	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	X-X-X-X-X	

PART III – LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

Attachment J-4

SERVICE CONTRACT ACT WAGE DETERMINATION

Rev. Feb. 1973

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS
ADMINISTRATION

NOTICE OF INTENTION TO MAKE
A SERVICE CONTRACT AND RESPONSE TO NOTICE

(See Instructions on Reverse)

1. NOTICE NO.

A 2272089

MAIL TO:

Administrator
Wage and Hour Division
U.S. Department of Labor
Washington, D.C. 20210

2. Estimated solicitation date (use numerals)

Month	Day	Year
01	28	99

3. Estimated date bids or proposals to be opened or negotiations begun (use numerals)

Month	Day	Year
03	29	99

4. Date contract performance to begin (use numerals)

Month	Day	Year
08	28	99

5. PLACE(S) OF PERFORMANCE

John C. Stennis Space Center
Stennis Space Center, MS 39529-6000
Hancock County, Mississippi

6. SERVICES TO BE PERFORMED (describe)

Code II - Recompetition of support services for facility operations at SSC including facility services, facility engineering institutional services, and other support services.

7. INFORMATION ABOUT PERFORMANCE

A. ☒ Services now performed by a contractor B. ☐ Services now performed by Federal employees C. ☐ Services not presently being performed

8. IF BOX A IN ITEM 7 IS MARKED, COMPLETE ITEM 8 AS APPLICABLE

a. Name and address of incumbent contractor

Johnson Controls World Services Inc.

b. Number(s) of any wage determination(s) in incumbent's contract

John C. Stennis Space Center
Stennis Space Center, MS 39529-6000

94-2302 (Rev. 8)

Three (3) subcontracts: United Service
Associates, Inc./Southland/Sumrall

81-0887 (Rev. 16)

c. Name(s) of union(s) if services are being performed under collective bargaining agreement(s). Important: Attach copies of current applicable collective bargaining agreements

International Assn. of Machinists & Aerospace

Workers/AFL-CIO (Separate Agreements Attached) Local No. 2249

9. OFFICIAL SUBMITTING NOTICE

SIGNED:

DATE

TYPE OR PRINT NAME

TELEPHONE NO.

Susan D. Dupuis

(228) 688-3683

10. TYPE OR PRINT NAME AND TITLE OF PERSON TO WHOM RESPONSE IS TO BE SENT AND NAME AND ADDRESS OF DEPARTMENT OR AGENCY, BUREAU, DIVISION, ETC.

☐ Susan D. Dupuis, NASA Contracting Officer
National Aeronautics & Space Administration
Procurement & Business Mngt. Office/DA00
RFP 13-SSC-P-99-1
John C. Stennis Space Center
Stennis Space Center, MS 39529-6000

RESPONSE TO NOTICE
(by Department of Labor)

A. ☒ The attached wage determination(s) listed below apply to procurement.

81-0887 (R17)
94-2302 (R8)

B. ☐ As of this date, no wage determination applicable to the specified locality and classes of employees is in effect.

C. ☐ From information supplied, the Service Contract Act does not apply (see attached explanation).

D. ☐ Notice returned for additional information (see attached explanation).

Signed: Clarence D. Strader
(U.S. Department of Labor)

DFC 14 1998
(Date)

REGISTER OF WAGE DETERMINATION UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
Washington, D.C. 20210

Wage Determination No.: 81-0887
Revision No.: 17
Date of Last Revision: 12/10/1998

State(s): Mississippi

Areas: Mississippi COUNTIES OF Hancock

** Fringe Benefits Required For All Occupations Included In
This Wage Determination Follow The Occupational Listing **

OCCUPATION CODE AND TITLE

MINIMUM HOURLY WAGE

Employed on NASA contracts for support
services at John C. Stennis Space Center:

In accordance with Sections 2(a) and 4(c) of the Service Contract Act, as amended, employees employed by the contractor in performing the above services are to be paid the wage rates and fringe benefits contained in the following collective bargaining agreements between (1) Johnson Controls World Services, Inc., and International Association of Machinists and Aerospace Workers, Local No. 2249, AFL-CIO, effective May 14, 1998 through May 13, 2000, (2) United Service Associates, Inc. (USAI) and International Association of Machinists and Aerospace Workers, Local No. 2249, AFL-CIO, effective July 6, 1998 through July 5, 2000, (3) Southland Services, Inc. and International Association of Machinists and Aerospace Workers, Local 2249, AFL-CIO, effective August 28, 1997 through August 27, 2000, and (4) Sumrall's Construction Company, Inc. and International Association of Machinists and Aerospace Workers Local No. 2249, AFL-CIO, effective May 14, 1998 through May 13, 2000.

REGISTER OF WAGE DETERMINATION UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

Division of Wage Determinations

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
Washington, D.C. 20210

Wage Determination No.: 94-2302
Revision No.: 08
Date of Last Revision: 07/29/1998

State(s): Mississippi

Areas: Mississippi COUNTIES OF George, Hancock, Harrison, Jackson,
Pearl River, Stone

**** Fringe Benefits Required For All Occupations Included In
This Wage Determination Follow The Occupational Listing ****

OCCUPATION CODE AND TITLE

MINIMUM HOURLY WAGE

Administrative Support and Clerical Occupations:

01011 Accounting Clerk I	\$ 7.31
01012 Accounting Clerk II	\$ 9.16
01013 Accounting Clerk III	\$ 10.98
01014 Accounting Clerk IV	\$ 13.52
01030 Court Reporter	\$ 10.63
01050 Dispatcher, Motor Vehicle	\$ 10.63
01060 Document Preparation Clerk	\$ 7.08
01070 Messenger (Courier)	\$ 5.78
01090 Duplicating Machine Operator	\$ 7.08
01110 Film/Tape Librarian	\$ 8.50
01115 General Clerk I	\$ 5.78
01116 General Clerk II	\$ 6.50
01117 General Clerk III	\$ 7.08
01118 General Clerk IV	\$ 10.62
01120 Housing Referral Assistant	\$ 11.98
01131 Key Entry Operator I	\$ 7.18
01132 Key Entry Operator II	\$ 8.27
01191 Order Clerk I	\$ 7.31
01192 Order Clerk II	\$ 9.75
01261 Personnel Assistant (Employment) I	\$ 7.92
01262 Personnel Assistant (Employment) II	\$ 8.90
01263 Personnel Assistant (Employment) III	\$ 9.72
01264 Personnel Assistant (Employment) IV	\$ 10.91
01270 Production Control Clerk	\$ 11.98
01290 Rental Clerk	\$ 8.50
01300 Scheduler, Maintenance	\$ 8.50
01311 Secretary I	\$ 8.50
01312 Secretary II	\$ 10.63
01313 Secretary III	\$ 11.98
01314 Secretary IV	\$ 13.03
01315 Secretary V	\$ 14.44
01320 Service Order Dispatcher	\$ 8.50
01341 Stenographer I	\$ 7.66
01342 Stenographer II	\$ 8.72
01400 Supply Technician	\$ 13.03
01420 Survey Worker (Interviewer)	\$ 10.63
01460 Switchboard Operator-Receptionist	\$ 6.50
01510 Test Examiner	\$ 10.63
01520 Test Proctor	\$ 10.63
01531 Travel Clerk I	\$ 7.34

01532 Travel Clerk II	\$ 7.78
01533 Travel Clerk III	\$ 8.14
01611 Word Processor I	\$ 7.79
01612 Word Processor II	\$ 8.75
01613 Word Processor III	\$ 9.78

Automatic Data Processing Occupations:

03010 Computer Data Librarian	\$ 8.07
03041 Computer Operator I	\$ 7.96
03042 Computer Operator II	\$ 9.77
03043 Computer Operator III	\$ 11.40
03044 Computer Operator IV	\$ 12.10
03045 Computer Operator V	\$ 13.40
03071 Computer Programmer I 1/	\$ 12.34
03072 Computer Programmer II 1/	\$ 15.25
03073 Computer Programmer III 1/	\$ 18.33
03074 Computer Programmer IV 1/	\$ 22.01
03101 Computer Systems Analyst I 1/	\$ 18.43
03102 Computer Systems Analyst II 1/	\$ 20.18
03103 Computer Systems Analyst III 1/	\$ 26.14
03160 Peripheral Equipment Operator	\$ 8.07

Automotive Service Occupations:

05005 Automobile Body Repairer, Fiberglass	\$ 14.58
05010 Automotive Glass Installer	\$ 13.49
05040 Automotive Worker	\$ 13.49
05070 Electrician, Automotive	\$ 14.03
05100 Mobile Equipment Servicer	\$ 12.36
05130 Motor Equipment Metal Mechanic	\$ 14.58
05160 Motor Equipment Metal Worker	\$ 13.49
05190 Motor Vehicle Mechanic	\$ 15.56
05220 Motor Vehicle Mechanic Helper	\$ 11.85
05250 Motor Vehicle Upholstery Worker	\$ 12.93
05280 Motor Vehicle Wrecker	\$ 13.49
05310 Painter, Automotive	\$ 14.03
05340 Radiator Repair Specialist	\$ 13.49
05370 Tire Repairer	\$ 12.36
05400 Transmission Repair Specialist	\$ 14.58

Food Preparation and Service Occupations:

07010 Baker	\$ 10.72
07041 Cook I	\$ 9.83
07042 Cook II	\$ 10.72
07070 Dishwasher	\$ 8.13
07100 Food Service Worker (Cafeteria Worker)	\$ 8.13
07130 Meat Cutter	\$ 10.72
07250 Waiter/Waitress	\$ 8.53

Furniture Maintenance and Repair Occupations:

09010 Electrostatic Spray Painter	\$ 14.03
09040 Furniture Handler	\$ 10.78
09070 Furniture Refinisher	\$ 14.03
09100 Furniture Refinisher Helper	\$ 11.85
09110 Furniture Repairer, Minor	\$ 12.93
09130 Upholsterer	\$ 14.03

General Service and Support Occupations:

11030 Cleaner, Vehicles	\$ 8.13
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11060 Elevator Operator	\$ 8.13
11090 Gardener	\$ 9.83
11121 Housekeeping Aide I	\$ 8.13
11122 Housekeeping Aide II	\$ 8.56
11150 Janitor	\$ 8.56
11210 Laborer, Grounds Maintenance	\$ 8.53
11240 Maid or Houseman	\$ 7.67
11270 Pest Controller	\$ 10.23
11300 Refuse Collector	\$ 8.13
11330 Tractor Operator	\$ 9.93
11360 Window Cleaner	\$ 8.53

Health Occupations:

12020 Dental Assistant	\$ 10.09
12040 Emergency Medical Technician/Paramedic Ambulance Driver	\$ 10.09
12071 Licensed Practical Nurse I	\$ 8.03
12072 Licensed Practical Nurse II	\$ 9.02
12073 Licensed Practical Nurse III	\$ 10.09
12100 Medical Assistant	\$ 9.02
12130 Medical Laboratory Technician	\$ 9.02
12160 Medical Record Clerk	\$ 9.02
12190 Medical Record Technician	\$ 12.49
12221 Nursing Assistant I	\$ 6.55
12222 Nursing Assistant II	\$ 7.36
12223 Nursing Assistant III	\$ 8.03
12224 Nursing Assistant IV	\$ 9.02
12250 Pharmacy Technician	\$ 11.24
12280 Phlebotomist	\$ 9.02
12311 Registered Nurse I	\$ 12.49
12312 Registered Nurse II	\$ 15.28
12313 Registered Nurse II, Specialist	\$ 15.28
12314 Registered Nurse III	\$ 18.49
12315 Registered Nurse III, Anesthetist	\$ 18.49
12316 Registered Nurse IV	\$ 22.16

Information and Arts Occupations:

13002 Audiovisual Librarian	\$ 13.35
13011 Exhibits Specialist I	\$ 12.63
13012 Exhibits Specialist II	\$ 15.35
13013 Exhibits Specialist III	\$ 19.56
13041 Illustrator I	\$ 12.63
13042 Illustrator II	\$ 15.35
13043 Illustrator III	\$ 19.56
13047 Librarian	\$ 14.44
13050 Library Technician	\$ 10.63
13071 Photographer I	\$ 10.98
13072 Photographer II	\$ 12.63
13073 Photographer III	\$ 15.35
13074 Photographer IV	\$ 19.56
13075 Photographer V	\$ 21.56

Laundry, Drycleaning, Pressing and Related Occups:

15010 Assembler	\$ 5.63
15030 Counter Attendant	\$ 5.36
15040 Dry Cleaner	\$ 6.52
15070 Finisher, Flatwork, Machine	\$ 5.63
15090 Presser, Hand	\$ 5.63
15100 Presser, Machine, Drycleaning	\$ 5.63
15130 Presser, Machine, Shirts	\$ 5.63
15160 Presser, Machine, Wearing Apparel, Laundry	\$ 5.63

15190 Sewing Machine Operator	\$ 6.91
15220 Tailor	\$ 7.31
15250 Washer, Machine	\$ 5.90

Machine Tool Operation and Repair Occupations:

19010 Machine-Tool Operator (Toolroom)	\$ 14.03
19040 Tool and Die Maker	\$ 16.16

Materials Handling and Packing Occupations:

21010 Fuel Distribution System Operator	\$ 12.21
21020 Material Coordinator	\$ 11.90
21030 Material Expediter	\$ 11.90
21040 Material Handling Laborer	\$ 9.35
21050 Order Filler	\$ 10.37
21071 Forklift Operator	\$ 10.91
21080 Production Line Worker (Food Processing)	\$ 10.91
21100 Shipping/Receiving Clerk	\$ 9.43
21130 Shipping Packer	\$ 9.43
21140 Store Worker I	\$ 9.23
21150 Stock Clerk (Shelf Stocker; Store Worker II)	\$ 10.76
21210 Tools and Parts Attendant	\$ 10.91
21400 Warehouse Specialist	\$ 10.91

Mechanics and Maintenance and Repair Occupations:

23010 Aircraft Mechanic	\$ 14.58
23040 Aircraft Mechanic Helper	\$ 11.85
23050 Aircraft Quality Control Inspector	\$ 15.09
23060 Aircraft Servicer	\$ 12.93
23070 Aircraft Worker	\$ 13.49
23100 Appliance Mechanic	\$ 14.03
23120 Bicycle Repairer	\$ 12.36
23125 Cable Splicer	\$ 14.58
23130 Carpenter, Maintenance	\$ 14.03
23140 Carper Layer	\$ 13.49
23160 Electrician, Maintenance	\$ 17.50
23181 Electronics Technician, Maintenance I	\$ 13.32
23182 Electronics Technician, Maintenance II	\$ 15.88
23183 Electronics Technician, Maintenance III	\$ 17.25
23260 Fabric Worker	\$ 12.93
23290 Fire Alarm System Mechanic	\$ 14.58
23310 Fire Extinguisher Repairer	\$ 12.36
23340 Fuel Distribution System Mechanic	\$ 14.58
23370 General Maintenance Worker	\$ 13.49
23400 Heating, Refrigeration and Air-Conditioning Mechanic	\$ 14.58
23430 Heavy Equipment Mechanic	\$ 14.58
23440 Heavy Equipment Operator	\$ 14.58
23460 Instrument Mechanic	\$ 14.58
23470 Laborer	\$ 9.87
23500 Locksmith	\$ 14.03
23530 Machinery Maintenance Mechanic	\$ 15.88
23550 Machinist, Maintenance	\$ 14.58
23580 Maintenance Trades Helper	\$ 11.85
23640 Millwright	\$ 14.58
23700 Office Appliance Repairer	\$ 14.03
23740 Painter, Aircraft	\$ 14.03
23760 Painter, Maintenance	\$ 14.03
23790 Pipefitter, Maintenance	\$ 14.58
23800 Plumber, Maintenance	\$ 14.03
23820 Pneudraulic Systems Mechanic	\$ 14.58
23850 Rigger	\$ 14.58